

# TOWN OF GILA BEND

Minutes of the January 11, 2011 regular Council meeting.

## I. CALL TO ORDER

- A. Call to order **Mayor Henry called the meeting to order at 6:00pm**
- B. Pledge of Allegiance **Terry Basu, resident, led the Pledge of Allegiance**
- C. Invocation **Vice Mayor Hull gave the invocation**

## II. ROLL CALL

Mayor Ron Henry  
Vice-Mayor Fred Hull  
Council Member Fernando Fernandez  
Council Member Armida Gonzalez

Council Member Chuck Turner  
Council Member James "Bud" Turner  
Council Member Donny Young

**Staff present: Town Manager Buss, Town Attorney McClure, Town Clerk Turner, Finance Director Young, Social Services Director Dempsey, Public Works Director Menard, Parks & Recreation Director Turner, Airport Manager Drury, Records Management Clerk Eisenberger**

## III. CONSENT AGENDA (all items subject to approval by a single motion; any Council Member may require any of these items to be voted on separately)

- A. Approval of December 14, 2010 Council meeting minutes: The Mayor and Town Council shall discuss and possibly take action on the approval of the December 14, 2010 Council meeting minutes. **Discussion and Action (WHITE)**
- B. Employee Health Insurance Renewal: The Mayor and Town Council shall discuss and possibly take action to approve annual renewal of employee insurance benefits with Aetna beginning February 1, 2011. **Discussion and Action (BLUE)**
- C. Payment of Claims: The Mayor and Town Council shall discuss and possibly take action to ratify claims as follows: **(SALMON)**

August 2010	\$333,245.04
September 2010	\$339,504.57
October 2010	\$353,859.85
November 2010	\$412,293.18
December 2010	\$266,860.67

**Discussion and Action**
- D. Creation of General Ledger Accounts: Request by staff to approve the creation of GL#'s 25-31-400 (1<sup>st</sup> Things 1<sup>st</sup> 303 East Pima Street Renovation Grant) and 25-73-400 (303 East Pima Renovation Costs). **Discussion and Action**
- E. Budgetary Transfer: Request by staff to approve a budgetary transfer of the 1<sup>st</sup> Things 1<sup>st</sup> Management Budget from GL#'s 25-70-110 (Salaries and Wages), 25-70-220 (FICA Contributions), 24-70-230 (Retirement/Pension), 25-70-250 (Compensation Insurance), 25-70-580 (Travel Cost) to GL# 25-73-400 (303 East Pima Renovation Costs) in the total amount of \$16,158.00. **Discussion and Action**
- F. Budgetary Transfer: Request by staff to approve a budgetary transfer of the 1<sup>st</sup> Things 1<sup>st</sup> Pregnancy Services Budget from GL #'s 25-71-110 (Salaries and Wages), 25-71-210 (Health, Life, Dental Insurance), 25-71-220 (FICA Contributions), 25-71-250 (Compensation Insurance), 25-71-400 (Contractual Services-Nurse), 25-71-410 (Contractual Services-Case Management), 25-71-420 (Cost for Mileage), 25-71-430 (Educational Material), 25-71-440 (Postage), 25-71-450 (Printing), 25-71-460 (Office Supplies), 25-71-470 (Cell Phone), 25-71-480 (Laptop/Office Furniture), 25-71-500 (Indirect/Overhead Cost) to GL #25-73-400 (303 East Pima Renovation Costs) in the total amount of \$75,000.00. **Discussion and Action**

- G. Budgetary Transfer: Request by staff to approve a budgetary transfer of the 1<sup>st</sup> Things 1<sup>st</sup> Women's Health Coalition Budget from GL #'s 25-72-110 (Salaries and Wages), 25-72-210 (Health, Life, Dental Insurance), 25-72-220 (FICA Contributions), 25-72-230 (Retirement/Pensions), 25-72-400 (Contractual Services), 25-72-420 (Cost for Mileage), 25-72-430 (E Apps Subscription), 25-72-440 (Wi-Fi Service), 25-72-450 (Printing), 25-72-460 (Office Supplies), 25-72-470 (Cell Phone), 25-71-480 Computer), 25-72-490 (Printer) to GL #25-73-400 (303 East Pima Renovation Costs) in the total amount of \$24,350.00. **Discussion and Action**
- H Budgetary Transfer: Request by staff to approve a budgetary transfer of the 1<sup>st</sup> Things 1<sup>st</sup> Grant/Revenue Budget from GL #'s 25-31-100 (1<sup>st</sup> Things 1<sup>st</sup> Management Grant) in the amount of \$16,158.00 and, 25-31-200 (1<sup>st</sup> Things 1<sup>st</sup> – Pregnancy Services) in the amount of \$75,000.00 and, 25-31-300 (1<sup>st</sup> Things 1<sup>st</sup> Grant – Women's Health Coalition) in the amount of \$24,350.00 to GL #25-73-400 (303 East Pima Renovation Costs) in the total amount of \$115,508.00. **Discussion and Action**

***Vice Mayor Hull noted that he would like to see the claims (referencing Item C.) monthly. Finance Director Young noted that the Payment of Claims will be on every regular Council meeting agenda from now on or every time claims paid. No further discussion. Vice Mayor made a motion to approve the Consent Agenda. Councilmember Gonzalez seconded. Motion to approve passed unanimously; 7-0.***

IV. BUSINESS - Discussion and possible action on the following items:

- A. Ordinance 11-01: An Ordinance of the Mayor and Town Council of the Town of Gila Bend, Arizona, amending Title 9, Chapter 12, Gila Bend Town Code, relating to fire prevention and protection by adding regulations for the use of fireworks and providing penalties for the violation thereof. **Discussion and Action (YELLOW) Vice Mayor Hull moved to approve Ordinance 11-01. Motion seconded by Councilmember Fernandez. No discussion. Motion passed; 6-1, with Councilmember Young voting nay.**
- B. Resolution 11-01: A Resolution approving the form of the Equipment Lease Agreement with Zions First National Bank, Salt Lake City, Utah. Finding that it is in the best interest of the Town of Gila Bend, Arizona to enter into said Agreement and authorizing the execution and delivery thereof. **Discussion and Action (PINK) Vice Mayor Hull made a motion to approve Resolution 11-01. Councilmember Gonzalez seconded. Mayor Henry introduced Mr. Davis of National Bank. Mr. Davis commented that he was happy to be here, felt very comfortable doing business with the Town and hopeful that the documents would be signed tonight. No further discussion. Motion passed unanimously; 7-0.**
- C. Lease Purchase Agreement: Request by Staff to approve a lease purchase agreement between the Town of Gila Bend and Zions First National Bank for the purchase of town vehicles. The authorization to purchase the vehicles was previously approved by Town Council on December 14, 2010. **Discussion and Action (GREEN) Councilmember C. Turner motioned to approve the Lease Purchase Agreement. Motion seconded by Councilmember J. Turner. Discussion on the condition of current vehicles, new vehicles needing cleaned thoroughly and more often, a schedule for cleaning both interior and exteriors made and employees advised of new vehicle maintenance requirements. Motion passed unanimously; 7-0.**
- D. Resolution 11-02: A Resolution approving an Intergovernmental Agreement between the Town of Gila Bend and the Town of Buckeye regarding the Town of Buckeye's fabrication of signage for the Town of Gila Bend and authorizing the Mayor to execute and deliver said agreement on behalf of the Town of Gila Bend. **Discussion and Action (LAVENDAR) Vice Mayor Hull motioned to approve Resolution 11-02. Councilmember J. Turner seconded. Public Works Director Menard spoke about program is through an IGA, they purchase material and make to the Town's specifications and staff is doing inventory of signage. Discussion on private vendors not have consolidated services, Town of Buckeye provide all services needed and signs are graffiti resistant, and future sign orders can be done using this vendor. No further discussion. Motion passed unanimously; 7-0**

- E. Street Signs – Decisions: Staff requests Mayor and Town Council discuss, consider and possibly take action and decide on Street Sign Criteria, Naming Guidelines and Color Options and approval to purchase through IGA with the Town of Buckeye.

**Discussion and Action (IVORY) Councilmember C. Turner moved to approve Street Signs – Decisions. Motion seconded by Vice Mayor Hull. Town Manager Buss noted that he spoke with the Town Manager of Youngtown who researched private vendors and Town of Buckeye was less cost for more services. Public Works Director Menard noted that new signs are aluminum, diamond plate of the highest quality, coated to make graffiti resistant and will have town logo. He noted that the Council needs to make several decisions regarding the signs, with the Council opting to vote on each issue separately. Discussion on sign color options of brown, blue, green and white and that the majority of staff and residents, who participated by noting their color choice on the survey paper available in the office, chose blue for the sign color. Vice Mayor Hull made a motion for blue signs. Motion seconded by Councilmember Fernandez. Motion passed unanimously; 7-0. Public Works Director Menard spoke about directional options of spelling out the direction or abbreviation, inclusion of block numbers, possibility of an ordinance for street guidelines as not all addresses are currently correct, and problems that could occur from correcting residents addresses. Councilmember C. Turner made a motion to spell out the direction on sign top, include the block numbers on the sign and to keep current addresses. Councilmember Fernandez seconded. Motion passed unanimously; 7-0. Public Works Director Menard spoke on differences on rural and urban designations, Town is currently designated as Rural, and staff recommends keeping and standardizing the more appropriate Rural designation. Vice Mayor Hull made a motion to keep and standardize Rural designation. Councilmember C. Turner seconded. Motion passed unanimously; 7-0. Vice Mayor Hull moved to adopt a street naming guideline. Motion seconded by Councilmember Fernandez. Motion passed unanimously; 7-0.**

- F. Budgetary Transfer: Street Signs: The Mayor and Town Council shall discuss and possibly take action to transfer funds in the amount of \$35,000 from the Town Manager's Contingency line item GL# 10-46-700 to the Streets GL# 21-61-747 for signage. **Discussion and Action (BLUE) Councilmember C. Turner made a motion to approve Budgetary Transfer, Street Signs. Motion seconded by Councilmember Young. No discussion. Motion passed unanimously; 7-0.**

V. MAYOR AND COUNCIL MEMBER'S REPORT ON CURRENT EVENTS

(This is the time Council Member's may present a brief summary on current events. The Council may not propose, discuss, deliberate or take any legal action on the information presented)

**Councilmember Fernandez: No report**

**Councilmember Gonzalez: No report**

**Vice Mayor Hull: Reported on the email he received from ADOT in regards to Interstate 8 and Butterfield Trail.**

**Councilmember C. Turner: Noted that he was extremely pleased with the amount of money that will be spent for the sub-station clean-up.**

**Councilmember J. Turner: No report**

**Councilmember Young: No report**

**Mayor Henry: Noted that he is also extremely pleased that the sub-station will be cleaned up, fixed up and utilized. He commented that it is a great thing to finally do something with the facility.**

VI. TOWN MANAGER REPORT

**Town Manager Buss reported on the agreement with Care First and First Things First, with Care First funding of \$175,000.<sup>00</sup>, First Things First funding of \$195,000.<sup>00</sup> and the Town providing \$15,000.<sup>00</sup> in funds and or in-kind services. The agreement must go before their board for approval, hopefully the final agreement will be done by the next Council meeting on January 25<sup>th</sup> and he feels confident on the amounts being approved by their board. He noted that once approved the project will get started as soon as possible, go out to bid by February and opened by July. Town Manager Buss expressed he was extremely happy with this and thanked Social Services Director Dempsey for her work on this and also thanked Planning & Economic Director Fitzer and Finance Director Young for their work**

*and help with this project. He noted that the First Things First / Care First program won awards in Avondale, they are hoping to mirror Avondale's program here in Gila Bend and asked Director Dempsey if she would like to make any comments. Social Services Director Dempsey commented that the program services are excellent, will benefit farm workers, many other services are wanting to come in, and it is goal to have residents of Paloma, Sentinel, and Ajo utilize the services in Gila Bend. She thanked all the point people involved. Town Manager Buss reported that he is getting responses from all of the entities involved in the joint-use facility project and that ideas for the lot next door to the facility are being discussed.*

*Mayor Henry asked if there were any reports from:*

*Public Works Director Menard: No report*

*Town Clerk Turner: No report*

*Parks & Recreation Director Turner: Reported that the scoreboard is up and working and they are working on the lights at the Rotary Centennial Park.*

*Finance Director Young: Reported that the new meter reader is up and running though there were a few glitches that needed worked out, they will be looking at each customer billing to make sure that all accounts are error free and that audits will be done. She thanked Public Works Director Menard for assisting with National Bank regarding the new vehicles.*

*Airport Manager Drury: Reported that things are going great at the airport.*

- VII. CALL TO THE PUBLIC (The procedures to follow if you address the Council are: Council requests that you express your ideas in three minutes or less and refrain from any personal attacks or derogatory statements about any individual . The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may respond to criticism made by those who have addressed the Council, may ask Staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.) **No public comments.**

- VIII. EXECUTIVE SESSION: The Town Council may go into executive session for purpose of obtaining legal advice for any of the above agenda items pursuant to A.R.S.38-431.03(A)(3); for purpose of obtaining legal advice from Bill Sims, Attorney regarding possible litigation pursuant to the Helm/Sabre Aircraft v. Town of Gila Bend pursuant to A.R.S. 38-431.03(A)(4); and for the purpose of discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property pursuant to A.R.S. 38-431.03(A)(7) **Councilmember C. Turner made a motion to go into Executive Session. Motion seconded by Vice Mayor Hull. Motion passed unanimously; 7 – 0. Time: 6:37pm.**

**Reconvened regular Council meeting at 7:57pm.**

- IX. ADJOURNMENT  
**Councilmember J. Turner moved to adjourn. Vice Mayor Hull seconded. Motion passed unanimously; 7 – 0. Time of adjournment: 7:58pm.**

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Ron Henry, Mayor

ATTEST:

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Beverly Turner, CMC  
Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held January 11, 2011, and the meeting was duly called and posted and that a quorum was present.

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Beverly Turner, CMC  
Town Clerk