

# TOWN OF GILA BEND

Minutes of the January 12, 2016 regularly scheduled Council Meeting

## I. CALL TO ORDER

- A. Call to order **by Mayor C. Turner at 5:00pm.**
- B. Pledge of Allegiance **led by Mayor C. Turner.**
- C. Invocation **given by resident Fred Hull.**

## II. ROLL CALL

Mayor Chuck Turner  
Vice-Mayor Ron Henry  
Council Member Fernando Fernandez  
Council Member Clyde Kreeger

Council Member Jesus Rubalcava - **absent**  
Council Member Tommy Lee Sikes  
Council Member James Turner

**Staff present: Town Manager (TM) E. Rubi; Town Attorney S. McClure; Town Clerk B. Turner; Deputy Town Clerk C. Eisenberger; Finance Director S. Young; Social Services Director (SSD) K. Valenzuela; Public Works Director (PWD) T. Weter; Parks & Recreation Director (PRD) C. Turner**

## III. CONSENT AGENDA (all items subject to approval by a single motion; any Council Member may require any of these items to be voted on separately). **Council Member J. Turner motioned to approve the Consent Agenda. Motion seconded by Council Member T. Sikes. No discussion. Motion to approve the Consent Agenda carried unanimously: 6 – 0.**

- A. **Approval of Council Meeting Minutes:** The Mayor and Town Council may discuss and possibly take action on the approval of the December 22, 2015 regular meeting minutes. **Discussion and Action.**
- B. **Payment of Claims:** The Mayor and Town Council may discuss and possibly take action to ratify claims in the amount of \$162,789.09 for the period of December 16, 2015 through December 31, 2015. **Discussion and Action.**

## IV. OLD BUSINESS – Discussion and possibly action on the following items:

- A. **Well #4 Transfer Station (Pit) Operation:** The Mayor and Town Council may discuss and possibly take action on the hours and days of operation for the transfer station (Pit) located at Well #4. **Discussion and Action (Requested by Council Member J Turner). (Item tabled from 12/22/15). Council Member J. Turner noted that this item is to clarify and to confirm open hours are seven (7) days/week between 8:00am and 4:30pm including holidays. Question and discussion on tonnage and allowed trips/year. PWD T. Weter will provide Council Members with tonnage information and new signs with hours will be posted. Discussion on whether cost to Town will rise if open seven (7) days/week. Council Member J. Turner made a motion to keep the Well #4 Transfer Station open seven (7) days/week from 8:00am to 4:30pm. Motion seconded by Council Member F. Fernandez. No further discussion. Motion carried unanimously: 6 – 0.**
- B. **Town Manager Recruitment:** The Mayor and Town Council may discuss and possibly take action on the recruitment, advertising and job description for a Town Manager. **Discussion and Action (Item tabled from 12/22/15). Mayor C. Turner noted that the advertisement needed to get out to start recruitment for a Town Manager. Discussion on salary range per the League of Arizona Cities & Towns with range to be between \$75,000 - \$94,000; change advertisement to reflect require five (5) years for references and a Master's Degree is highly desirable. Discussion on the Town Manager job description being written into the Town Code along with the review process. Discussion on need to get the ad out right away. Discussion on having an Executive Session on the job advertisement with Town Clerk B. Turner noting that job advertisements do not meet the requirements for holding an Executive Session. Council Member C. Kreeger moved to approve the job advertisement with amendments discussed in order to get the advertisement out and the job description details will be defined at a later meeting. Motion seconded by Vice Mayor R. Henry. No further discussion. Motion carried unanimously: 6 – 0.**
- C. **Authorization to obtain financing for a new ambulance chassis for Ambulance R-382:** The Mayor and Town Council may discuss and possibly take action to authorize the Finance

Director to seek funding for the cost associated to re-chassis and remount the box on Ambulance R-382. **Discussion and Action (Item tabled from 12/22/15).** *Finance Director S. Young reviewed options and discussions with Sanderson Ford and National Bank. She noted that more detailed information is expected, but that she recommends National Bank as they do not require that Council Members provide personal guarantees. Discussion on whether three bids are required, whether \$90,000 covers paint and on what to do with the old chassis. Vice Mayor R. Henry made a motion to go with National Bank for financing. Second made by Council Member J. Turner. Mayor C. Turner noted that he was abstaining. Motion carried: 5 yea – 1 abstain – 0 nay.*

V. NEW BUSINESS - Discussion and possibly action on the following items:

- A. **Reverse Osmosis Plant Operations:** Public Works Director Terry Weter will give an update on the operations of the Reverse Osmosis Plant. **(Update Only) Requested by Vice-Mayor Henry.** *PWD T. Weter reviewed issues with plant maintenance and noted that he will provide Council with raw water pumping information from May to present day. Discussion on meter usage, replacement of one meter, solar array issues and savings and hooking up Well #5. Finance Director S. Young reviewed savings/year. Discussion on Well #8 meter, WIFA and timeline for Solon to finish. Discussion on reconciling water pushed out with the amount of water sold and replacing approximately 12 meters that are not working correctly allowing the customers to not pay for their water usage. Discussion on amperage readings on the motors. Town Attorney S. McClure noted that the Town is in positive discussion with Solon right now and close to resolving but that he will write a letter to them as the Town Attorney within a couple of weeks if not resolved. Update only, no vote taken.*
- B. **Grand Canyon Professional Rodeo Association Timed Event Rodeo Sanction Agreement:** The Mayor and Town Council may discuss and possibly take action to approve the sanction agreement between the Town of Gila Bend and the Grand Canyon Professional Rodeo Association to sanction the Butterfield Stage Days Timed Event Rodeo on February 13 & 14, 2016. **Discussion and Action.** *PRD C. Turner reviewed the Sanction Agreement. Discussion on the fee being for the stock contractor and same as last year. Vice Mayor R. Henry moved to approve the Sanction Agreement with Grand Canyon Professional Rodeo Association with a second made by Council Member J. Turner. No further discussion. Motion carried unanimously: 6 – 0.*
- C. **ADOT Airport Surface Treatment Program:** The Mayor and Town Council may discuss and possibly take action to participate in the ADOT Airport Surface Treatment Program for 2017 and approve the required 10% match of the estimated project cost of \$203,448.00. Cost to Town will be approximately \$20,345.00. **Discussion and Action.** *PWD T. Weter reviewed and noted that a transfer of funds will be required when the IGA is received from ADOT as payment must be made in 2016 though work will be performed in 2017. Discussion on where the funds are coming from and is this usually done with Finance Director Young and PWD Weter both noting that ADOT has required prepayment prior to this project. Council Member J. Turner moved to approve participation in the ADOT Airport Surface Treatment Program with a second by Council Member F. Fernandez. No further discussion. Motion carried unanimously: 6 – 0.*

VI. MAYOR AND COUNCIL MEMBER'S REPORT ON CURRENT EVENTS

(This is the time Council Member's may present a brief summary on current events. The Council may not propose, discuss, deliberate or take any legal action on the information presented)

**Council Member F. Fernandez** reported that there is a CDBG meeting tomorrow and a site tour scheduled for January 20th.

**Mayor C. Turner** reported that Cable America will be pulling their services out of Gila Bend on March 31st and requested that the information be put in the monthly newsletter. The Mayor read the letter from Cable America notifying the Town Council of the withdrawal of their services. The Mayor reported that the MCSO contract is getting ready to expire and their costs are going up and there will be special charges for over-time.

**Vice Mayor R. Henry** noted that he has been in discussion with Cable America and the pull-out will affect a lot of people in the apartments as they are not allowed to have satellite dishes. End of reports.

- VII. TOWN MANAGER REPORT  
(This is the time the Town Manager may present a brief summary on current events. The Council may not propose, discuss, deliberate or take any legal action on the information presented). ***TM E. Rubi noted that he had no report as items he planned to report on had already been covered.***
- VIII. STAFF REPORTS  
(This is the time Staff Member's may present a brief summary on current events. The Council may not propose, discuss, deliberate or take any legal action on the information presented)  
***Town Clerk B. Turner noted that Financial Disclosures are needed, there is a League Training opportunity scheduled for January 22nd and Council Members wishing to attend should let her know, Candidate packets will go out on May 2nd and the Primary Election is on August 30th.***  
***Finance Director S. Young reported the General Fund daily balance and kudos to Summer Villegas for having the W-2's ready to be mailed tomorrow.***  
***SSD K. Valenzuela reported on the RFP from AAA, working on the quarterly reports and the CAP meeting.***  
***PWD T. Weter reported on the recent water main break and the hard time they had finding the break due to all the rain and multiple businesses were without water, and that they are getting the airport ready for the race in February.***  
***PRD C. Turner reported that they are getting ready for the annual Butterfield Stage Days Rodeo and the upcoming Spring Sports Programs.***
- Mayor C. Turner asked Dianne Henry if Chamber had a report and Ms. Henry reported that the Chamber is gearing up for the Butterfield Stage Days Parade. She reported that the speaker this months Chamber meeting was excellent and that he spoke on pest control and the problem with bedbugs.***
- IX. CALL TO THE PUBLIC (The procedures to follow if you address the Council are: Council requests that you express your ideas in three minutes or less and refrain from any personal attacks or derogatory statements about any individual . The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may respond to criticism made by those who have addressed the Council, may ask Staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.) ***Fred Hull, resident, noted that the transfer station needs a 4x8 sign that lays out where things go and spoke about problems arising when things are not placed correctly. Natu Bhakta, resident and business owner, spoke about the problems with the water main break and asked the Town Council to look into replacing the in-place water line or connecting his business to the main line off of Papago Street or via the Shell station. No further public comments.***
- X. FUTURE AGENDA ITEMS  
(This is the time Council Member's may request items be placed on future agenda's)  
***Vice Mayor R. Henry moved to put the issue with SR238 on the next agenda for discussion. Motion seconded by Council Member F. Fernandez. Motion carried unanimously: 6 – 0.***
- XI. EXECUTIVE SESSION: Pursuant to A.R.S. 38-431.03(A)(3) for purpose of obtaining legal advice relative for any of the above agenda items. ***No Executive Session called.***
- XII. ADJOURNMENT ***Council Member F. Fernandez moved to adjourn. Motion seconded by Vice Mayor R. Henry. No discussion. Motion to adjourn carried unanimously: 6 – 0. Time: 6:23pm***

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Chuck Turner, Mayor

ATTEST:

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Beverly Turner, MMC  
Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the regular Council Meeting held January 12, 2016 and the meeting was duly called and posted and that a quorum was present.

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Beverly Turner, MMC  
Town Clerk