

TOWN OF GILA BEND

Minutes of the October 22, 2013 regular Council meeting

Pursuant to ARS 38-431.02, notice is hereby given that the TOWN COUNCIL will hold a special Council meeting on October 22, 2013 beginning at **6:00 p.m.**, in the Gila Bend Town Council Chambers located at 644 W Pima, Gila Bend, Arizona. A copy of the final agenda will be available twenty-four hours prior to the meeting in the Town Clerk's Office, 644 West Pima, Gila Bend, AZ 85337.

I. CALL TO ORDER

- A. Call to order **Mayor S. Holt called the meeting to order at 6:00pm**
- B. Pledge of Allegiance **led by Mayor S. Holt**
- C. Invocation **provided by Town Attorney S. McClure**

II. ROLL CALL

Mayor Steve Holt
Vice-Mayor Chuck Turner
Council Member Fernando Fernandez
Council Member Armida Gonzalez
Council Member Ron Henry
Council Member Tommy Lee Sikes
Council Member James Turner

Staff present: Town Manager F. Buss, Town Attorney S. McClure, Town Clerk B. Turner, Finance Director S. Young, Public Works Director (PWD) B. Menard, Parks & Recreation Director (PRD) C. Turner, Deputy Town Clerk C. Eisenberger

III. CONSENT AGENDA (all items subject to approval by a single motion; any Council Member may require any of these items to be voted on separately)

- A. **Approval of Council Meeting Minutes:** The Mayor and Town Council may discuss and possibly take action on the approval of the October 8, 2013 meeting minutes:
Discussion and Action Vice Mayor C. Turner

IV. BUSINESS – Discussion and possibly action on the following items:

- A. **PRESENTATION:** Presentation by ACMA President/City Manager Bob Flatley of Coolidge and Town Manager Josh Wright of Wickenburg recognizing Gila Bend Town Manager Fredrick Buss. **Presentation Only Wickenburg Town Manager Josh Wright introduced himself and ACMA President/Coolidge City Manager Bob Flatley noted that they were present to recognize Town Manager F. Buss for the big achievement in his career, gave a brief summary of the ACMA and ICMA and noted that Gila Bend Town Manager Fredrick Buss is one of 37 in Arizona and one of 1,300 world-wide to achieve the designation of Credentialed Manager.**
- B. **PRESENTATION:** Presentation by the Urban Land Institute of Arizona, Town of Gila Bend AZTap Project. **Presentation Only Town Manager Buss introduced Debra Sydenham of ULI who spoke on what the functions of ULI and AZTAP are. Jon Vlaming gave a PowerPoint presentation reviewing the Gila Bend AZTAP report and provided an overview of Gila Bend and the five (5) key strategies devised by the panel. Discussion on positive changes already made and having a Work Session addressing this. Mr. Lemming offered to be available for a Work Session and that they do pursue and receive Union Pacific grant funds. Mayor S. Holt noted how impressed he was with the ULI group when they were here and about interest by USDA RD and Town Manager F. Buss noted that ULI gets to know Gila Bend and our issues and we benefit from their resources/knowledge base. Discussion only; no vote taken.**
- C. **Contractor Services Agreement:** The Mayor and Town Council may discuss and possibly take action to approve a Contractor Services Agreement with Stella Polaris, LLC. for the express purpose of providing Project Management for the Pima Street Beautification Project. **Discussion and Action Town Manager F. Buss displayed the map produced by the WLB Group and reviewed benefits and duties of a Project Manager and reviewed the differences between doing with an ADOT Right-of-Way and a Project Manager working directly with land owners. Discussion on cost for Project Manager to be \$1,200/month, is budgeted, time will be spent both on and off-site depending on which phase of the project and having a Work Session. Council Member R. Henry motioned to approve the Contractor Services Agreement. Second by Vice Mayor C. Turner. Motion passed: 7-0**

D. **Mutual Aid Agreement:** The Mayor and Town Council may discuss and possibly take action to approve a Mutual Aid Agreement by and between the Secretary of the Air Force acting pursuant to the authority of 42 U.S.C. 1856a and the Town of Gila Bend Fire Department for the benefit of mutual aid in Fire prevention, protection of life and property from fire and in fire fighting. **Discussion and Action** *Town Manager F. Buss noted that this is basically the same mutual aid agreement as the previous one but it is time to renew it. Vice Mayor C. Turner commented on the great 20 year relationship the Town has had with them. Council Member J. Turner moved to approve the Mutual Aid Agreement. Second by Council Member F. Fernandez. No further discussion. Motion to approve passed: 7-0*

V. MAYOR AND COUNCIL MEMBER'S REPORT ON CURRENT EVENTS

(This is the time Council Member's may present a brief summary on current events. The Council may not propose, discuss, deliberate or take any legal action on the information presented)

Vice Mayor C. Turner reported that it is Fire Safety Month and the Fire Department has been working with schools, participated in the San Lucy District Health Fair, they were on-site for all of the Youth Football Program games and gave condolences to the Clarence Mendoza family and noted that resident Fred Hull was admitted to West Valley.

Council Member F. Fernandez reported that he went to Rocky Point and met with the Mayor and other dignitaries and that the paperwork for the Sister Cities is moving forward. No other reports given.

VI. TOWN MANAGER REPORT

Town Manager F. Buss reported that he is very busy covering Eric's meetings in addition to his own; has setup computers at Resource Center for school kids use; working on rescheduling meetings with Federal Government as they were pushed back due to the shutdown; presentation to the Arizona Solar Working Group regarding the GBTI at the Sonoran Institute which was very well received and they want to work with us on this effort; met with Freeport McMoran – they have a certificated line from Ajo to the Gila Bend Substation and plan on ultimately connecting to the Panda substation, procuring power from that site; working with Bill and Beverly on final paperwork with the County for the CDBG funded Papago Waterline; we have job recruitments posted for a Water/Wastewater Operator and a Street Maintenance Worker and will be conducting interviews next week for the Water/Wastewater Operator; need to meet with Mayor Holt and Vice-Mayor Turner in the near future to finalize documents, get signatures, etc. for the Sister Cities Agreement with Puerto Penasco; has requested discussion with the Town to place a 250' public safety communication tower at one of two sites in the town core, on property owned by the town. As our code does not allow for this, and trying to see if they can co-locate on an existing tower; have secured a tour date for Solana with officials from Lightworks, the Chief Bioscientist for BP, with Eric, Mayor Holt and myself; will be leading a nationwide Webinar next week on the Solar in Gila Bend, in concert with the Sonoran Institute and Lincoln Land Institute; picked up an \$86K check from APS today for miscalculated franchise fees; and the Arizona Department of Transportation is scheduled to begin a project to remove and replace the pavement on Business Route 8 (Pima Street) in Gila Bend beginning Thursday, Oct. 24th with sidewalk and driveway improvements being conducted first and may require lane restrictions to maintain a safe work zone with work scheduled to take place weekdays from 6 a.m. to 6 p.m. Motorists should be prepared for lane restrictions on B-8 (Pima Street) and proceed with caution. The project limits extend from Interstate 8 to the Gillespie Canal in Gila Bend. Business access will be maintained. No work is scheduled to take place on weekends or holidays.

Town Manager F. Buss reported for:

Planning and Economic Development that he has been meeting with Planning Director Finalists and hope to have new Planning Director announcement by Friday;

Parks and Recreation that Fright Night is October 30 6:30-8:30pm; Adult Basketball is Wednesdays at the gym 7-9pm and New Festival Banners going up this week;

Public Works that Well # 4 repaired and placed back in service; Well # 3 repaired –replaced operating parts and Waste Water shed, office and Lab are completed;

Finance no report

Town Clerk that Department heads have received training relative to the Laserfiche Agenda Manager program and are working out a couple of glitches and shooting for a November 12th launch date;

**Social Services that Lorenia and Diane will be tag teaming to cover Cathy's (cook) spot until she can return to work; will be putting together another route for the Solar Express based on information collected with surveys and interviews from employers and working on the community clean-up and now have \$1200 in pledges for the tee shirts and drawing prizes; and
Fire Department had no report**

Council Member R. Henry asked about the progress with the Quiet Zone. Town Manager Buss noted that the subject could not be discussed as it was not an agenda item. Council Member R. Henry commented that none of the subjects talked about just now were on the agenda and asked again about the status of the Quiet Zone. Town Attorney S. McClure commented that the Town Manager just provided his report and a report on each department and the report was not discussion on a matter. Town Manager Buss commented that he could talk to him (Council Member R. Henry) about the Quiet Zone after the meeting and Council Member R. Henry said he did not want to discuss it then. Town Attorney S. McClure noted that he should put it on the agenda if he wanted discussion on that or other issue.

- VII. **MCSO REPORT MCSO Deputy Rick Metzler reported that there were nine notable incidences, including five burglaries. Council Member R. Henry asked about the status of the arson with Deputy Metzler responding that he will check with those on that case. Council Member J. Turner mentioned the graffiti.**
- VIII. **CALL TO THE PUBLIC (The procedures to follow if you address the Council are: Council requests that you express your ideas in three minutes or less and refrain from any personal attacks or derogatory statements about any individual . The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may respond to criticism made by those who have addressed the Council, may ask Staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.) **No comments from the public.****
- IX. **FUTURE AGENDA ITEMS
(This is the time Council Member's may request items be placed on future agenda's)
Council Member R. Henry made a motion to request that the Quiet Zone and Website be placed as items on a future agenda. Second by Vice Mayor C. Turner. Council approved the items be placed on a future agenda: 7-0
Mayor S. Holt motioned to have Pima Street be placed as a future agenda item. Second by Council Member F. Fernandez. Council approved that the item be placed on a future agenda: 7-0**
- X. **EXECUTIVE SESSION: Pursuant to A.R.S. 38-431.03(A)(3)The Town Council may go into executive session for purpose of obtaining legal advice for any of the above agenda items. **No Executive Session called****
- XI. **ADJOURNMENT Vice Mayor C. Turner moved to adjourn. Second by Council Member R. Henry. Motion to adjourn passed: 7-0 Time of adjournment: 7:10pm**

Steven Holt, Mayor

ATTEST:

Beverly Turner, MMC
Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held October 22, 2013 and the meeting was duly called and posted and that a quorum was present.

Beverly Turner, MMC
Town Clerk