

# TOWN OF GILA BEND

Minutes of the November 12, 2013 regularly scheduled Council Meeting

Pursuant to ARS 38-431.02, notice is hereby given that the TOWN COUNCIL will hold a special Council meeting on November 12, 2013 beginning at **6:00 p.m.**, in the Gila Bend Town Council Chambers located at 644 W Pima, Gila Bend, Arizona. A copy of the final agenda will be available twenty-four hours prior to the meeting in the Town Clerk's Office, 644 West Pima, Gila Bend, AZ 85337.

## I. CALL TO ORDER

- A. Call to order **Mayor S. Holt called the meeting to order at 6:01pm**
- B. Pledge of Allegiance **led by Mayor S. Holt**
- C. Invocation **given by Town Attorney S. McClure**

## II. ROLL CALL

|                                   |                                |
|-----------------------------------|--------------------------------|
| Mayor Steve Holt                  | Council Member Ron Henry       |
| Vice-Mayor Chuck Turner           | Council Member Tommy Lee Sikes |
| Council Member Fernando Fernandez | Council Member James Turner    |
| Council Member Armida Gonzalez    |                                |

**Staff present: Town Manager F. Buss, Town Attorney S. McClure, Town Clerk B. Turner, Finance Director S. Young, Parks & Recreation Director (PRD) C. Turner, Deputy Town Clerk C. Eisenberger**

III. CONSENT AGENDA (all items subject to approval by a single motion; any Council Member may require any of these items to be voted on separately)

**Council Member J. Turner motioned to approve the Consent Agenda. Second by Council Member F. Fernandez. No discussion. Motion to approve the Consent Agenda passed: 7-0**

- A. **Approval of Council Meeting Minutes:** The Mayor and Town Council may discuss and possibly take action on the approval of the October 22, 2013 meeting minutes:  
**Discussion and Action**
- B. **Payment of Claims:** The Mayor and Town Council may discuss and possibly take action to ratify claims in the amount of \$126,275.44 for the period of October 1, 2013 through October 31, 2013. **Discussion and Action**

## IV. BUSINESS – Discussion and possibly action on the following items:

- A. **Quiet Zone Update:** Request by Councilmember Henry relative to the status of the Quiet Zone. **Discussion Only** *Town Manager Buss noted that Council Member R. Henry requested this item be placed on the agenda. Town Manager Buss reviewed the status noting that in April the Quiet Zone was addressed and there has been no change. Mr. Buss observed that no bids had been received and, according to several contractors, this was due to the smallness of the project. Mr. Buss mentioned that Council had discussion on combining it with another project but believes that Council Member R. Henry was on vacation during the time when this took place. Discussion on having local contractor(s) do, time constraints of job an issue with local contractor(s), and if any local contractor(s) are interested to email Town Manager Buss the contractor(s) information and he will contact them. No further discussion. Discussion only item: No action taken.*
- B. **Town Website:** Request by Councilmember Henry relative to the status of the Town Website. **Discussion Only** *Town Manager F. Buss noted this item was requested by Council Member R. Henry. Mr. Buss reviewed the status, noting that uploading the 700 + assets was very time consuming, that he was the only one doing the uploading at this time along with managing the current web page and that everything is ready except for uploading the remaining assets, approximately 250 assets uploaded to-date, and that once the new website is up, Town Clerk B. Turner, Deputy Clerk C. Eisenberger and PRD C. Turner will have training and assist in managing the website. Council Member R. Henry asked if he could get an actual date when the new website would be up and running, with Town Manager Buss mentioning a tentative 30-day timeframe . No further discussion. Discussion Only item: No action taken.*
- C. **SCBA Donation:** Request by Vice-Mayor Turner and Councilmember Fernandez to declare the Town's expired SCBA's as surplus property and to designate them for donation to Puerto

Penasco's Fire Department. **Discussion and Action** *Town Manager F. Buss noted that he believed donating this surplus property was a good idea. Vice Mayor C. Turner observed that the gear did not have much value as they are so outdated. Discussion on whether or not Puerto Peñasco may not want them, smaller fire department like El Gulfo may need or want surplus gear, and to change the wording to add "or other Fire Department". Council Member R. Henry motioned to approve designating the SCBA's for donation to Puerto Peñasco Fire Department or other Fire Department. Second by Vice Mayor C. Turner. No further discussion. Motion approved: 7-0*

D. **Special Event Permit:** The Mayor and Town Council may discuss and possibly take action to approve submittal of a special event alcohol permit to the Arizona Department of Liquor License and Control to allow for the sale of alcohol (beer/wine) at the Annual Sonoran Desert Fest November 16<sup>th</sup>, 2013. **Discussion and Action** *PRD C. Turner noted that beer and wine sales have been a part of the annual festival since it began and recommended that Council approve the submittal of a special event alcohol permit. Vice Mayor C. Turner motioned to approve the special event alcohol permit. Second by Council Member T. Sikes. No discussion. Motion to approve the special event alcohol permit passed: 7-0*

V. MAYOR AND COUNCIL MEMBER'S REPORT ON CURRENT EVENTS

(This is the time Council Member's may present a brief summary on current events. The Council may not propose, discuss, deliberate or take any legal action on the information presented)

**No reports from Council Members.** *Mayor S. Holt reported that he went to several meetings with no changes to report on from the previous meetings except for the tour of the Solana Solar Facility. He reported that the tour was excellent and interesting and that Solana is a very big operation. Vice Mayor C. Turner asked if tours would be available to other municipal employees and / or others, with the response of a possibility in the Spring of 2014.*

VI. TOWN MANAGER REPORT *Town Manager F. Buss reported on meetings with developers, bankers and land use professionals relative to development in Gila Bend, rescheduled meetings with the USDA-RD, met with the Maricopa County Flood Control District relative to the latest on the FLO-2D analysis and to discuss options available and gave a presentation to the Arizona Solar Working Group regarding the GBTI at the Sonoran Institute, which was well received. Mr. Buss met with Freeport McMoran regarding procurement of power from the Panda Substation to Ajo; with Maricopa County relative to potential sites for a new Public Safety communications tower, met with Ecosystems, relative to their patented technology for wastewater treatment, met with MAG's GIS manager as we continue to work on the Water and Wastewater GIS layers and met with Christian Black from the Gila Bend Aux Base about utilization of some meeting/training space in Gila Bend. Mr. Buss also reported that he will be a lead presenter to a nationwide Webinar next week on the Solar in Gila Bend, in concert with the Sonoran Institute and Lincoln Land Institute, toured the now operating Solana plant with representatives from ASU, ASU Lightworks, the Chief Bioscientist for BP, and the Mayor with a special thanks going out to Emiliano Garcia, Plant Manager for his very generous gift of time and knowledge, addressing a net metering issue with APS, and was interviewed by the media communications team of ASU Lightworks; they are working on putting together a media piece highlighting Gila Bend and its approach to Economic and Social Sustainability.*

*Town Manager F. Buss reported for:*

**Planning & Economic Development:** *have re-posted for the Planning Director position for an additional 30 days;*

**Parks & Recreation:** *Fright Night was very well attended, New ceiling tiles in the Community Center building are slated to go in today; Quotes for the flooring are ready as well and Colby is working with Brandon on this effort, and the Sonoran Desert Fest is this Saturday from 11:00 am to 9:00 pm.*

**Public Works:** *The contractor broke two waterlines, the town repaired them and we will be invoicing them—attended coordination meeting every Wednesday, Well #8 is a new production well at the water campus is posted with a pre bid on Thursday the 14th, and the Brine Pond plans will be ready to be posted this week*

**Finance:** *Worked with Colby and Powell Representatives in completing the items requested from the field audit for the FY ending 2012 Financial Report and Expenditure Limitation*

**Audit Reports, completed the Reimbursement requests for September and October Maricopa County CAP Program and the First Things First Grants, updated the TPT 2006-2013 Growth Report up through September 30, 2013 which incorporates all taxes, sales, use, telecommunication, etc.**

**Town Clerk: Annual Christmas Party is being scheduled for December 13th at the Elks Lodge; details will be sent out by November 28th, The records module of Laser Fiche is now in full use, and Innes & Associates (Brokers for the Fire Department Pension Fund) are changing Pension Custodians. They are moving from LPL to TD Ameritrade.**

**Fire Department: House fire on east Papago contained to bed room, House fire south capital fully involved abandoned trailer . scene turned to MCSO, house fire south capital fully involved abandoned trailer with scene turned to MCSO, and saying 'thank you' for new SCBAs we have put them to good uses on the 2 house fires this month, and**

**Social Services: Cooking for Cathy, reorganizing the kitchen while at the senior center, and inventory to purchase food, Reporting and completing Cathy's input, and Working with Mike on Solar Express a.m. route.**

- VII. CALL TO THE PUBLIC (The procedures to follow if you address the Council are: Council requests that you express your ideas in three minutes or less and refrain from any personal attacks or derogatory statements about any individual . The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may respond to criticism made by those who have addressed the Council, may ask Staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.) **Resident Fred Hull spoke about the Veteran's Day ceremony he attended in Avondale, AZ, that the decorations at the ceremony were made by the students of several schools and he thought that it was a great idea to include the schools and students. Mr. Hull asked about the signs and plaques for the parks and reported that he got a call regarding the Navajo Power Plant and that it will affect the water within the whole state.**

VIII. FUTURE AGENDA ITEMS

(This is the time Council Member's may request items be placed on future agenda's)

**Council Member R. Henry requested that an item regarding expense accounts of employees be placed on the agenda for discussion only. Council Member R. moved to place Employee Expense Accounts on the agenda for discussion only. Second by Vice Mayor C. Turner.**

**Motion passed: 7-0 Vice Mayor C. Turner moved to place a Street Maintenance Update as an item on the next agenda. Second by Council Member F. Fernandez. Motion approved: 7-0**

- IX. EXECUTIVE SESSION: Pursuant to A.R.S. 38-431.03(A)(3)The Town Council may go into executive session for purpose of obtaining legal advice relative to an Airport Lease Agreement and/or any of the above agenda items and/or pursuant to A.R.S. 38-431.03(A)(7) for the purpose of the public body to consider its position regarding the sale or lease of real property.

**Vice Mayor C. Turner made a motion to go into Executive Session. Second by Council Member F. Fernandez. Motion to go into Executive Session passed: 7-0 Time: 6:42pm**

**Regular meeting reconvened at 6:56 pm**

X. ADJOURNMENT

**Motion to adjourn by Vice-Mayor C Turner; Seconded by Council Member R Henry. Motion passed 7-0 Time 6:57 pm.**

ATTEST:

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Steven Holt, Mayor

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Beverly Turner, MMC  
Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held November 12, 2013 and the meeting was duly called and posted and that a quorum was present.

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Beverly Turner, MMC  
Town Clerk