

# TOWN OF GILA BEND

Minutes of the March 11, 2014 regular council meeting

Pursuant to ARS 38-431.02, notice is hereby given that the TOWN COUNCIL will hold a special Council meeting on March 11, 2014 beginning at **6:00** p.m., in the Gila Bend Town Council Chambers located at 644 W Pima, Gila Bend, Arizona. A copy of the final agenda will be available twenty-four hours prior to the meeting in the Town Clerk's Office, 644 West Pima, Gila Bend, AZ 85337.

## I. CALL TO ORDER

- A. Call to order **Mayor S. Holt called the meeting to order at 5:59pm**
- B. Pledge of Allegiance **Led by Mayor S. Holt**
- C. Invocation **Provided by Town Attorney S. McClure**

## II. ROLL CALL

Mayor Steve Holt	Council Member Ron Henry
Vice-Mayor Chuck Turner ( <b>Left 6:05pm</b> )	Council Member Tommy Lee Sikes
Council Member Fernando Fernandez	Council Member James Turner
Council Member Armida Gonzalez	

**Staff present: Town Manager F. Buss; Town Attorney S. McClure; Town Clerk B. Turner; Parks & Recreation Director (PRD) C. Turner; Public Works Director B. Menard; Deputy Town Clerk C. Eisenberger**

## III. CONSENT AGENDA (all items subject to approval by a single motion; any Council Member may require any of these items to be voted on separately **Vice Mayor C. Turner left for a call out by Fire Department at 6:05pm. Council Member J. Turner motioned to approve the Consent Agenda. Second by Council Member T. Sikes. No discussion. Motion to approve passed unanimously: 7-0**

- A. **Approval of Council Meeting Minutes:** The Mayor and Town Council may discuss and possibly take action on the approval of the February 11, 2013 meeting minutes:  
**Discussion and Action**
- B. **Payment of Claims:** The Mayor and Town Council may discuss and possibly take action to ratify claims in the amount of \$139,974.15 for the period of February 1, 2014 through February 28, 2014. **Discussion and Action**

## IV. BUSINESS – Discussion and possibly action on the following items:

- A. **Ordinance 14-01 (Revised):** An Ordinance of the Common Council of the Town of Gila Bend, Arizona, hereby amending certain purchasing provisions of the Gila Bend Town Code as currently enacted in Chapter 38, purchasing, as hereinafter set forth. **Town Attorney S. McClure noted this item brought back revised ordinance to approve correctly. Council Member J. Turner moved to approve Ordinance 14-01 Revised. Second by Council Member F. Fernandez. No discussion. Motion to approve passed unanimously: 7-0**

**Vice Mayor C. Turner received a call out from the fire department and left the council meeting. Time: 6:05pm**

- B. **Auction:** The Mayor and Town Council may discuss and possibly take action to declare additional Town owned property as surplus and establish an auction date of May 10, 2014. **Discussion and Action PWD B. Menard reviewed noting the same auctioneer and same price as the previous auction. Discussion on minimums being set on some of the biggest and better items. Council Member R. Henry moved to approve additional Town property as surplus and establish an auction date of May 10, 2014. Second by Council Member J. Turner. No further discussion. Motion to approve auction passed unanimously: 6-0**
- C. **Loan Agreement:** The Mayor and Town Council may discuss and possibly take action to approve the renewal of a loan agreement by and between the National Museum of the United States Air Force and the Town of Gila Bend regarding the loan of the F-101 Voodoo's located at the Gila Bend Municipal Airport. **Discussion and Action Town Manager F. Buss noted that this renewal is done annually. Motion to approve the Loan Agreement made by Council**

**Member F. Fernandez. Council Member R. Henry seconded the motion. No discussion. Motion to approve the loan agreement passed unanimously: 6-0**

- D. Budgetary Transfer for the Town of Gila Bend Portion of the CDBG Papago Waterline Project in the amount of \$57,432.00:** The Mayor and Town Council may discuss and possibly take action to approve the budgetary transfer of \$57,432.00 from the Town Manager Contingency Line Item 10-46-700 into the Water Department Budget line item 50-52-866 for the Town Portion of the Papago Waterline Project. This is a General Fund Expenditure, but is part of a CDBG grant funded project. **Discussion and Action PWD B. Menard reviewed why the budgetary transfer was necessary and reviewed the water line particulars. Council Member F. Fernandez motioned to approve the Budgetary Transfer. Second by Council Member J. Turner. No discussion. Motion to approve the budgetary transfer passed unanimously: 6-0**
- E. Budgetary Transfer for the UPPR Quiet Zone Project in the amount of \$68,921.00:** The Mayor and Town Council may discuss and possibly take action to approve the budgetary transfer of \$68,921.00 from the Town Manager Contingency Line Item 10-46-700 into the Planning and Economic Development Department line item 10-62-790 for the construction of the UPPR Quiet Zone. This is a General Fund Expenditure, with the project totaling \$126,732.00. **Discussion and Action PWD B. Menard reviewed. Discussion on available amount. Council Member R. Henry motioned to approved. Second by Council Member T. Sikes. No further discussion. Motion to approve passed unanimously: 6-0**
- F. Budgetary Transfer for Lighting Project at Community Park in the amount of \$4,440.00:** The Mayor and Town Council may discuss and possibly take action to approve the budgetary transfer of \$4,440.00 from the Town Manager Contingency Line Item 10-46-700 into the Parks and Recreation Department line item 10-84-970 Capital Improvements for a lighting project. **Discussion and Action Town Manager F. Buss reviewed the breakdown for Items F., G., and H. PRD C. Turner reviewed the project. Discussion on storm damage and insurance coverage. Discussion on priority of Items F., G., and H. Discussion on rebates and grants available. Council Member R. Henry motioned to approve budgetary transfer. Second by Council Member F. Fernandez. Motion to approve passed unanimously: 6-0**
- G. Budgetary Transfer for Lighting Project at Community Park in the amount of \$4,860.00:** The Mayor and Town Council may discuss and possibly take action to approve the budgetary transfer of \$4,860.00 from the Town Manager Contingency Line Item 10-46-700 into the Parks and Recreation Department line item 10-84-970 Capital Improvements for a lighting project. **Discussion and Action PRD C. Turner reviewed the project. Council Member J. Turner motioned to approve budgetary transfer. Second by Council Member F. Fernandez. Motion to approve passed unanimously: 6-0**
- H. Budgetary Transfer for Lighting Project at Community Park in the amount of \$7,570.00:** The Mayor and Town Council may discuss and possibly take action to approve the budgetary transfer of \$7,570.00 from the Town Manager Contingency Line Item 10-46-700 into the Parks and Recreation Department line item 10-84-970 Capital Improvements for a lighting project. This is a General Fund Expenditure, with the project totaling \$7,570.00. **Discussion and Action Council Member J. Turner motioned to approve budgetary transfer. Second by Council Member F. Fernandez. Motion to approve passed unanimously: 6-0**
- I. Call for Bid Community Park Basketball Court Lighting:** The Mayor and Town Council may discuss and possibly take action to approve a call for bids on the removal of 16 quartz light fixtures and installation of 4 new brackets and 8 LED fixtures. This is a General Fund Expenditure, with the project totaling \$7,570.00. **Discussion and Action Council Member J. Turner motioned to approve call for bid. Second by Council Member F. Fernandez. No discussion. Motion to approve Call for Bid passed unanimously: 6-0**
- J. Contract Amendment with DPE for the Papago Water Line Project -Town Portion:** The Mayor and Town Council may discuss and possibly take action to approve a contract

amendment with DPE Contracting for the Papago Water Line Project – Town portion. The amendment will reduce the contract amount by \$4,500. **Discussion and Action PWD B. Menard reviewed noting that items that some items excluded that should not have been. Motion to approve contract amendment made by Council Member J. Turner. Second by Council Member F. Fernandez. No discussion. Motion to approve passed unanimously: 6-0**

**K. Main Street Project Construction Phase Services Contract Amendment:** The Mayor and Town Council may discuss and possibly take action to approve a change of scope to include contract management and administration (CA/CM) in the Dibble Engineering's Construction Services contract (Oridian C.S.) on the Main Street Project for an increase of \$4,915.00. **Discussion and Action PWD B. Menard reviewed. Motion to approve contract amendment made by Council Member J. Turner. Second by Council Member R. Henry. No discussion. Motion to approve passed unanimously: 6-0**

**L. Quiet Zone Project Contract Amendment:** The Mayor and Town Council may discuss and possibly take action to approve a contract amendment for the quiet Zone Project with Ritoch-Powell for Contract Administration Services, Contract Management Services and Inspection Services (CA/CM/INS) based on time and material not to exceed \$15,057.00. **Discussion and Action PWD B. Menard reviewed and spoke about original project and noted that this will be a quick project, done by April 7th. Motion to approve contract amendment made by Council Member R. Henry. Second by Council Member A. Gonzalez. No discussion. Motion to approve passed unanimously: 6-0**

V. **MAYOR AND COUNCIL MEMBER'S REPORT ON CURRENT EVENTS**  
(This is the time Council Member's may present a brief summary on current events. The Council may not propose, discuss, deliberate or take any legal action on the information presented) **Mayor S. Holt thanked PRD C. Turner, Staff, and Chamber members for the great job with Butterfield Stage Days and noted that it keeps getting better.**

VI. **TOWN MANAGER REPORT**  
**Working on 2 very large potential locates; both are in concert with our sustainable companies economic development pillar. Continue to work on new website while updating our current website; approximately 20 updates/uploads completed in past 2 weeks. Continue to work with Planning on the General Plan Update and Development Impact Fee Study/Update. Working on contract renewals with Area Agency on Aging, First Things First and Care1st for the upcoming fiscal year. Met with Area Agency on Aging on Monday and will be meeting with both First Things First and Care1st on Friday. At the West Valley Manager's meeting there was extensive discussion of CON's with the managers, fire chief's and a regulatory attorney; there is much frustration over the state's control of this program, whereas cities/towns feel as though the decision to provide ambulatory services, should be a local determination. Teresa, Ernie and I met with ASU's Walton Sustainability Solutions group related to several potential projects here in Gila Bend. They also brought 3 members of the Habitat for Humanity to discuss affordable housing, rehabilitation projects etc. Was a guest instructor at ASU's IGERT class, which is a group of PhD students studying the field of sustainability Was interviewed by the Phoenix Business Journal regarding sustainability, renewable energy, energy, etc. in Gila Bend. A story may run this Friday or next. Working with the Town Clerk and Greg Swartz of Piper Jaffray regarding Home Rule on the next election; because of the changes to the state elections (everything on one state ballot), we will need to have this on the next election. We need the Council's help in educating the citizens as to (1) what the Home Rule is, and (2) why we are doing it again so soon. Bill and I are working on some warranty issues with the R.O. Campus solar installation. The GBTI partnership met last Wednesday to review and discuss the power flow analysis. Representatives from Entegra, Wayzata, ATC/Duke Energy, City of Buckeye, Power Engineers, and Kris Mayes Law firm were all in attendance. In short the power flow analysis for 6 different potential corridors have all been evaluated and show no major voltage violations. Presented and participated with the Sonoran Institute's Solar Working Group the progress of the GBTI and the on Friday the 28<sup>th</sup> flew the I-11 corridor and some potential transmission corridors. The flights were free, set up by the Sonoran Institute and donated by LightHawk. The Sonoran Institute and ASU's Lightworks has expressed strong**

**interest in furthering the transmission effort. Information Technology – re-upped all Trend Micro anti-virus licensing; worked with All-Covered to repair/replace one of the drives of the 8GB NAS backup device that failed; spent 2 days working with All-Covered at the Resource Center to clean up multiple viruses and malware; we have taken away all administrative rights for downloads and installs and unauthorized downloads and installs have led to the problem; worked on the EMS computer at the Fire Station, installed anti-malware and removed over 400 infections**

**Town Manager F. Buss reported for the:**

**Planning Department: Working with Rick and Jon Vlaming on the General Plan Update – it is time to begin the General Plan update process and staff anticipates bringing an agreement to Council for approval sometime in April and Work on several plans to develop new housing stock.**

**Parks and Recreation Department: Butterfield Stage Days Rodeo over 600 total contestants, Sports lighting repairs basketball, volleyball, open area (Adult 4 on 4 Volleyball starts March 18) and support of local schools softball and baseball programs – We are confirmed for Friday the 28<sup>th</sup> in Gila from 12:30 PM – 3:00 PM. APS will provide coaches, equipment, field instruction, sunscreen, bottled water, and every child will receive a t-shirt. We encourage students to bring their own hat and sunglasses; and glove and bat if possible. This truly is an amazing day for students as they get to interact with former MLB players in a familiar setting, play some baseball and hopefully learn some life lessons too.**

**Public Works: Staff and Mayor met with a potential leasee (FBO from California) at the Airport for a self-fueling operation. Working with Rick and Ernie on the agreement. Water/Waste Water operators being trained on sampling procedures and ADEQ paperwork by our Remote Operator of record Kevin Larson. Military style flight training being conducted at the airport and around town to simulate border security operations. Start Dates: South Main, Monday the 17<sup>th</sup>; Well #8, Monday the 24<sup>th</sup>; Papago Waterline, this week.**

**Finance: No report**

**Town Clerk: Candidate Packets for the upcoming fall election will be available April 28<sup>th</sup>.**

**If you know anyone who wishes to register to vote, voter registration applications may be picked up at the Town Office, registration closes July 28<sup>th</sup>. Since January 2014, 7 new business licenses have been issued/ 4 construction; 2 retail sales; 1 research and development (biotechnology)**

**Fire Department: No report**

**Social Services: Solar Express-Completed Route Schedule. Once Diane has submitted the new times and brochure to Rick it will be on the website and distributed around town. The new schedule will feature earlier times and a “dial-a-ride” type program. The changes are based on feedback from the community. Working with Rick and Stacey on the AAA Contract Renewal (2<sup>nd</sup> year of two year agreement). Working with Flor to identify parenting classes for this upcoming FY. This Lions club held its Journey for Sight Bike-a-Thon. The local Lion’s club raises money for their project fund that includes money for eyeglasses in the community and for youth programs. I am currently the president of the club. I plan to develop more youth support programs in the upcoming years. I am helping the club to rebuild its membership and then I would like to start a local Leos Club. A youth leadership club with the support of the local Lions Club.**

- VII. CALL TO THE PUBLIC (The procedures to follow if you address the Council are: Council requests that you express your ideas in three minutes or less and refrain from any personal attacks or derogatory statements about any individual . The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may respond to criticism made by those who have addressed the Council, may ask Staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.) **Resident Fred Hull spoke about the importance of park lighting and mentioned that Mrs. Rubi is involved at the Community Center. Resident J. Getzwiller spoke about the collaboration between the town and chamber for Butterfield Stage Days and a meeting set up for May 24th with Grand Canyon Pro Rodeo Association. Resident Terry Basu spoke about the need for portable bleachers.**

VIII. FUTURE AGENDA ITEMS

(This is the time Council Member's may request items be placed on future agenda's)

**No future agenda items.**

IX. EXECUTIVE SESSION: Pursuant to A.R.S. 38-431.03(A)(3)The Town Council may go into executive session for purpose of obtaining legal advice for any of the above agenda items. **No Executive Session called**

X. ADJOURNMENT

**Council Member R. Henry motioned to adjourn. Second by Council Member F. Fernandez.**

**No discussion. Motion to adjourn passed unanimously:6-0 Time: 6:55pm**

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Steven Holt, Mayor

ATTEST:

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Beverly Turner, MMC  
Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of regular Council Meeting held March 11, 2014 and the meeting was duly called and posted and that a quorum was present.

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Beverly Turner, MMC  
Town Clerk