

TOWN OF GILA BEND

Minutes of the June 10, 2014 regular Council Meeting

Pursuant to ARS 38-431.02, notice is hereby given that the TOWN COUNCIL will hold a special Council meeting on June 10, 2014 beginning at **6:00** p.m., in the Gila Bend Town Council Chambers located at 644 W Pima, Gila Bend, Arizona. A copy of the final agenda will be available twenty-four hours prior to the meeting in the Town Clerk's Office, 644 West Pima, Gila Bend, AZ 85337.

I. CALL TO ORDER

- A. Call to order **Mayor S. Holt called the meeting to order at 6:00pm**
- B. Pledge of Allegiance **Lead by Mayor S. Holt**
- C. Invocation **Given by resident Fred Hull**

II. ROLL CALL

Mayor Steve Holt	Council Member Ron Henry
Vice-Mayor Chuck Turner	Council Member Tommy Lee Sikes
Council Member Fernando Fernandez- <i>absent</i>	Council Member James Turner
Council Member Armida Gonzalez- <i>absent</i>	

Staff present: Town Manager F. Buss, Town Attorney S. McClure, Town Clerk B. Turner, Finance Director S. Young, Planning and Economic Development Director (PEDD) E. Rubi, Social Services Director D. Dempsey, Parks and Recreation Director (PRD) C. Turner, Public Works Director (PWD) B. Menard, Deputy Town Clerk C. Eisenberger

III. CONSENT AGENDA (all items subject to approval by a single motion; any Council Member may require any of these items to be voted on separately)

Vice Mayor C. Turner motioned to approve the Consent Agenda. Second by Council Member T. Sikes. No discussion. Motion to approve Consent Agenda passed unanimously: 5-0

- A. **Approval of Council Meeting Minutes:** The Mayor and Town Council may discuss and possibly take action on the approval of the May 27, 2014 regular meeting minutes:
Discussion and Action
- B. **Payment of Claims:** The Mayor and Town Council may discuss and possibly take action to ratify claims in the amount of \$338,131.09 for the period of May 15, 2014 through May 31, 2014.
Discussion and Action

IV. BUSINESS – Discussion and possibly action on the following items:

- A. **Solar Express Presentation:** Presentation by Social Services Director, Diane Dempsey, reporting on the background and facts of the Solar Express local transit service. **Discussion Only. Social Services Director D. Dempsey gave a PowerPoint presentation on the Solar Express. Director D. Dempsey noted that the amount of residents utilizing the service has increased dramatically as the temperature has increased. Discussion on whether the transportation service is breaking even, service still new to residents, pick-up and drop off areas and advertising it more. No further discussion. No vote taken; Discussion Only item.**
- B. **IGA Gila Bend Unified School District:** Staff will give an update on the status of the IGA by and between the Town of Gila Bend and the Gila Bend Unified School District relative to facilities use. **Discussion Only. Town Manager F. Buss noted that the Town had received the signed IGA from the school right before the Work Session today and it will be signed and a copy delivered to the school tomorrow. No discussion. No vote taken; Discussion Only item.**

- C. **3 Year Cooperation Agreement (CDBG):** The Mayor and Town Council may discuss and possibly take action to approve an amendment to the 3 Year Cooperation Agreement by and between the Town of Gila Bend and Maricopa County relative to the renewal of the CDBG Program. **Discussion and Action** *Town Manager F. Buss reviewed the amendment to the Vice Mayor C. Turner motioned to approve the amendment to the 3-Year Cooperation Agreement for the CDBG Entitlement Program. Second by Council Member R. Henry. No discussion. Motion to approve the amendment to the agreement passed unanimously: 5-0*
- D. **Bid Award Basketball Lighting Retrofit Project:** The Mayor and Town Council may discuss and possibly take action to award bid for the Basketball Lighting Retrofit Project to Seller's and Sons in an amount not to exceed \$11,020.00. **Discussion and Action** *PRD C. Turner noted that Sellers & Sons was the sole bidder, reviewed excellence of work done by Sellers & Sons for the Town of Gila Bend in the past and recommended that the bid be awarded to Sellers & Sons. Motion to award bid for the Basketball Lighting Retrofit Project to Sellers & Sons made by Vice Mayor C. Turner. Second by Council Member J. Turner. No discussion. Motion to award project bid to Sellers & Sons passed unanimously: 5-0*
- E. **Papago Water Line Project DG#1301 Change Orders 1, 2 and 3:** The Mayor and Town Council may discuss and possibly take action to approve Change Orders 1, 2 and 3, relative to the Papago Water Line Project DG#1301. **Discussion and Action** *PWD B. Menard reviewed the project and Change Orders #1, 2 and 3. Discussion on cost to date and whether project is under budget. Council Member J. Turner motioned to approve Change Orders 1, 2 and 3 relative to the Papago Water Line Project. Second by Council Member R. Henry. No further discussion. Motion to approved Change Orders 1, 2 and 3 passed unanimously: 5-0*
- F. **Brine Pond Project Change Order #2:** The Mayor and Town Council may discuss and possibly take action to approve Change Order #2 relative to the Brine Pond Project. **Discussion and Action** *PWD B. Menard reviewed the project and Change Order #2. Questions and discussion on whether the funding is coming from USDA grant funds and whether other grant money is available to apply towards this project. Vice Mayor C. Turner motioned to approve Change Order #2. Second made by Council Member R. Henry. No further discussion. Motion to approve Change Order passed unanimously: 5-0*
- G. **Waste Management Billing:** Per the request of Mayor Holt, the Council may discuss and possibly take action relative to billing administration for Waste Management solid waste sanitation services. Specifically, the Council may take action relative to the Town continuing to act as the billing administrator, or to turn over the billing administration function to Waste Management. **Discussion and Action** *Town Manager F. Buss spoke on resident's concerns regarding monthly billing versus quarterly billing and noted that Waste Management could possibly do a residential monthly billing of \$22.⁹⁸ for all residents with no other discounts applicable. PWD B. Menard reviewed the portion of the contract regarding quarterly billing and billing amount and requested that Council ask Town Attorney S. McClure to modify Section 7 of the contract to reflect the \$22.98 per month rate for monthly billing that will be taken over by Waste Management on July 1, 2014. Resident Fred Hull questioned why this issue is even being discussed when then the contract clearly states that residents are to be billed monthly and noted that he should not be charged an additional fee to bill him. Resident Jessica Dogantemur asked how much longer is the contract with Waste Management, with an answer of four (4) years provided. Mr. Hull read a section of the Waste Management contract regarding monthly billing. Council Member James Turner motioned to table this item until the next meeting. Second by Vice Mayor C. Turner. No further discussion. Motion to table item to next meeting passed unanimously: 5-0*

H. **Adopt F/Y 2014/2015 Town Tentative Budget:** The Town Council may discuss and possibly take action to adopt the F/Y 2014/2015 Town Tentative Budget. **Discussion and Action.** *Vice Mayor C. Turner motioned to approve the Tentative Budget with the additions of \$2,000 for Memorial and Veteran's day over-time to the Public Works Department and to add to the Parks and Recreation Department \$15,000 for Rodeo Grounds and \$20,000 non-contingent funds and \$10,000 contingent funds for outfield netting at the Community Center Park. Second by Council Member J. Turner. Motion passed unanimously: 5-0*

V. MAYOR AND COUNCIL MEMBER'S REPORT ON CURRENT EVENTS

(This is the time Council Member's may present a brief summary on current events. The Council may not propose, discuss, deliberate or take any legal action on the information presented)

Vice Mayor C. Turner gave condolences to the Hubbard family. He spoke about the several gunshot calls received by the ambulance and a pick-up in heat-related services for illegal immigrants. A question on whether the Town is being reimbursed for the illegal immigrant call-out services.

VI. TOWN MANAGER REPORT

Town Manager F. Buss reported he continues working on eight (8) potential locates, six (6) of which would be considered large locates. Toured a large potential locate on the 13th and have been working with several entities to pull together information and proposals in an attempt to land them. This could bring 400-500 jobs to Gila Bend. He is working on detailed information with five (5) different entities. Mr. Buss informed Council that a potential locate has invited them to visit their facility, which is out of state and if interested should let him know by the end of this week. Town Manager Buss has been working on compiling the tentative budget based on council and department head input, along with input from funders, is in the process of evaluating ARCR data we received; upon completion, this data, analysis and recommendations will be brought forth to Council for discussion and action. Mr. Buss has compiled research of other Fire/EMS departments and districts in AZ and what their practices and fee schedules are and continues work on multiple agreements, etc. such as the ones that were on the Council meeting agenda. The Town Manager attended the MAG West Valley Visioning meeting, specific to Gila Bend, as well as the MAG Regional Council meeting, has had discussions with Chris Hubbard about having the Chamber of Commerce host a Forum for Town Council Candidates, with Chris serving as the moderator and on June 16th, 5:30 pm will be the Farewell Reception for Mayor Lopez Rogers, who is now the County Supervisor

Town Manager F. Buss reported for the following departments:

Planning & Economic Development Department: General Plan Update – kick off public participation; Pima Street Streetscape Implementation Project – Draft out on June 24th and working on Cemetery Road resolution with Maricopa County.

Parks & Recreation Department: Pool is now open Monday-Saturday from 11am-7pm, Lil' :Fridays from 7pm & 8pm.

Public Works Department: Staff completed 4th of 5 down-stream concrete spill ways, Quiet zone construction complete- completed \$7230 under bid. Now the PAPER WORK WITH FRA, ACC, and UPRR- 60-120 days before completion and Completion of Quiet Zone; with new antennae, well #4 stand pipe is now communicating with the office and the data through 5-2013 was retrieved. Staff needs to reset the program to allow the cards to deliver water and need to contact Canadian firm, and congratulations to Ruben Forero, who passed his three Water Treatment tests, he now has 3 Water Treatment, 2 Water Delivery, 2 Waste Water Treatment and 1-Waste Water Collection and he will test in July for Waste Water Collection 2. When he passess, he will be eligible for the Waste Water III position and Waste Water Operator

of Record. Tom Burns is taking his Water Treatment 4 test in July also which will make him eligible for Water Treatment Operator of Record.

***Finance Department:** Completed the WIFA water/wastewater survey, which included a detail of the Town of Gila Bend Fee schedule, the last updated financial, and history of any rate increases on water or wastewater, completed and mailed the ARCR for the fiscal year ending 2013 and established contact and received information pertaining to the Town of Gila Bend IGA with Maricopa County Animal Control.*

***Town Clerk's Office:** Seven Candidates have filed petitions to have their names on the Ballot at the August 26th Primary Election and voter registration for the Primary Election closes July 28th. Anyone who desires to register to vote can do so with the Clerk's Office, online or at the Maricopa County Elections Department. Business license renewal is in full swing. There were 267 business licenses issued in FY 2013/2014.*

***Fire Department:** No report*

***Social Services Department:** A reminder that the Resource Center and the Senior Center are both cooling centers for people needing to get out of the excessive heat and get a cool drink of water. Solar Express ridership has multiplied from 34 in the month of May to 22 riders for the first six days of June. This services is also helping people who are avoiding the excessive heat and continue the ordering process with the AAA wish list funding. Two elliptical bikes and two treadmills have been ordered. Also, we have order the two door range w/grill, the tires for two vans, and the dishwasher. I am working on the two double doors, the storage units and the display cabinets.*

- VII. CALL TO THE PUBLIC (*The procedures to follow if you address the Council are: Council requests that you express your ideas in three minutes or less and refrain from any personal attacks or derogatory statements about any individual. The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may respond to criticism made by those who have addressed the Council, may ask Staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.*) **Resident Barbara Tillman asked whether anything can be done by the Town such as erecting a fence to stop traffic by the church. No further public comments voiced.**
- VIII. FUTURE AGENDA ITEMS
(This is the time Council Member's may request items be placed on future agenda's)
No future agenda items.
- IX. EXECUTIVE SESSION: Pursuant to A.R.S. 38-431.03(A)(3)The Town Council may go into executive session for purpose of obtaining legal advice relative to any of the above agenda items. **No Executive Session called.**
- X. ADJOURNMENT **Vice Mayor C. Turner motioned to adjourn. Second by Council Member J. Turner. No discussion. Motion to adjourn passed unanimously: 5-0**

Steven Holt, Mayor

ATTEST:

Beverly Turner, MMC
Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the regular Council Meeting held June 10, 2014 and the meeting was duly called and posted and that a quorum was present.

Beverly Turner, MMC
Town Clerk