

NOTICE OF A PUBLIC MEETING

Minutes of the April 22, 2014 regular Council Meeting

Pursuant to ARS 38-431.02, notice is hereby given that the TOWN COUNCIL will hold a special Council meeting on April 22, 2014 beginning at **6:00** p.m., in the Gila Bend Town Council Chambers located at 644 W Pima, Gila Bend, Arizona. A copy of the final agenda will be available twenty-four hours prior to the meeting in the Town Clerk's Office, 644 West Pima, Gila Bend, AZ 85337.

I. CALL TO ORDER

- A. Call to order **Mayor S. Holt called the meeting to order at 6:00pm**
- B. Pledge of Allegiance **Led by Mayor S. Holt**
- C. Invocation **Provided by Town Attorney S. McClure**

II. ROLL CALL

Mayor Steve Holt	Council Member Ron Henry
Vice-Mayor Chuck Turner- Leave 6:45pm	Council Member Tommy Lee Sikes
Council Member Fernando Fernandez	Council Member James Turner
Council Member Armida Gonzalez	

Staff present: Town Manager F. Buss, Town Attorney S. McClure, Town Clerk B. Turner, Public Works Director (PWD) B. Menard, Parks & Recreation Director (PRD) C. Turner, Planning & Economic Development Director (PEDD) E. Rubi, Finance Director S. Young, Deputy Town Clerk C. Eisenberger, Counter Coordinator T. Smith (during reading of Proclamation)

III. PROCLAMATION: Mayor Holt shall declare proclamation proclaiming the Month of May 2014 as Building Safety Month. **Mayor S. Holt read the proclamation declaring the Month of May 2014 as Building Safety Month. Counter Coordinator T. Smith provided Council hand-out information on Building Safety.**

IV. CONSENT AGENDA (all items subject to approval by a single motion; any Council Member may require any of these items to be voted on separately. **Vice Mayor C. Turner motioned to approve the Consent Agenda. Second by Council Member J. Turner. Council Member R. Henry asked about Town Manager F. Buss' expenditure from the last meeting. Town Manager F. Buss noted that he will email the information to Council Member R. Henry. No further discussion. Motion to approve the Consent Agenda passed unanimously: 7-0**

- A. **Approval of Council Meeting Minutes:** The Mayor and Town Council may discuss and possibly take action on the approval of the following meeting minutes:

- April 8, 2014 Work Session
- April 8, 2014 Regular Council Meeting
- April 15, 2014 Special Council Meeting

Discussion and Action

- B. **Payment of Claims:** The Mayor and Town Council may discuss and possibly take action to ratify claims in the amount of \$582,260.72 for the period of April 1, 2014 through April 15, 2014.

Discussion and Action

V. BUSINESS – Discussion and possibly action on the following items:

Mayor S. Holt noted that Item VIII. MCSO Report will be addressed before V. Business, Item A. Small Area Transportation Study. MCSO Lt. Pete Metzler reported on the following incidents/charges: two (2) Drug/False Information, two (2) Trespass of businesses, four (4) residence burglaries, one (1) arson investigation of a structure fire and one (1) theft at the Gila Bend High School.

- A. **Small Area Transportation Study:** The Mayor and Town Council may discuss and possibly take action on adoption of the Town of Gila Bend Small area Transportation Study. The study is a collaborative effort by MCDOT, MAG and the Town of Gila Bend. **Discussion and Action V. Business, Item A. addressed after Item VIII. MCSO Report. Town Manager F. Buss introduced Tim Strow, MAG representative. Mr. Strow gave a PowerPoint presentation of the Small Area Transportation Study which was based on a future population size of 175,000 for Gila Bend. Three (3) different alternatives were reviewed. Discussion on**

flood plain issues, savings to the Town if study is done now and if there is a possibility of some areas losing their flood plain status. PEDD E. Rubi reviewed the work he is doing with MCDOT and Maricopa County Flood Control and noted that the final map showing whether the flood plain has been increased, decreased or remains the same is not completed yet. Council Member J. Turner motioned to adopt the Small Area Transportation Study. Second by Council Member F. Fernandez. No further discussion. Motion to adopt the Small Area Transportation Study passed unanimously: 7-0

- B. Town of Gila Bend-Aquifer Study Proposal:** The Mayor and Town Council may discuss and possibly take action to approve a proposal submitted by ASU Global Institute of Sustainability to conduct an Aquifer Study in an amount not to exceed \$21,500.00. **Discussion and Action** *Town Manager F. Buss reviewed the proposal, noting that ASU can do the study for much less with a world expert on the subject as the lead and that it would be a fantastic opportunity for Gila Bend to have an expert of that caliber do the study for much less than the usual cost, saving the Town thousands of dollars. Discussion on when the last study done was approximately 15+ years ago. Council Member R. Henry noted that he has spoken to Mr. John Utz who is interested in doing an aquifer study but found that it would cost over \$150,000.⁰⁰ and that this is a great deal at \$21,500.⁰⁰. Discussion on whether the study will be done in the field or working off of past data and what area(s) would be done. Town Manager F. Buss noted that the study would be on the Gila Bend Basin only. Vice Mayor C. Turner moved to approve the proposal submitted by ASU Global Institute of Sustainability and authorizing Town Manager F. Buss to sign after reviewed by Town Attorney S. McClure. Second by Council Member F. Fernandez. No further discussion. Motion passed unanimously: 7-0.*
- C. RO #1 Replacement High Pressure Pump:** The Mayor and Town Council may discuss and possibly take action to approve the purchase of a replacement High Pressure Pump for RO#1 from T&T Pump Company in an amount not to exceed \$7,332.01 and to waive bidding requirements. T&T Pump Company is a sole source provider. **Discussion and Action** *PWD B. Menard reviewed noting that all local bidders used the same pump company so he went to them, the town could save approximately \$1,300.⁰⁰ by doing ourselves and that T&T Pump Company is a sole source provider. Discussion on reason for replacement being that the pump is old and worn-out. Council Member R. Henry motioned to approve the replacement of the high pressure pump. Second by Council Member A. Gonzalez. No further discussion. Motion to approve passed unanimously: 7 – 0.*
- D. AZSTA Youth & Amateur Sports Quick Grant:** The Mayor and Town Council may discuss and possibly take action on the acceptance of the AZSTA Youth & Amateur Quick Grant in the amount of \$5,000. This grant will be used for the Basketball Court LED Lighting Retrofit Project. **Discussion and Action** *PRD C. Turner reviewed noting that Council had previously approved with it being contingent on receiving grant funds, that the Town has received a \$5,000.⁰⁰ grant and he is requesting that the Council approve accepting the grant. Council Member J. Turner motioned to approve the acceptance of the grant. Second by Vice Mayor C. Turner. No discussion. Motion to approve acceptance of the grant passed unanimously: 7-0*
- E. Call for Bid Basketball Court LED Lighting Retrofit Project:** The Mayor and Town Council may discuss and possibly take action to approve a Call for Bid for the Basketball Court LED Lighting Retrofit. **Discussion and Action** *PRD C. Turner noted that Council approved accepting the bid on Item D. (above) and he is requesting that Council approve the Call for Bid for the above Item D. Vice Mayor C. Turner motioned to approve a Call for Bid for the Basketball Court LED Lighting Retrofit. Second by Council Member J. Turner. No discussion. Motion to approve a Call for Bid for the Basketball Court LED Lighting Retrofit passed unanimously: 7-0.*
- F. Fisrt Things First Annual Grant Renewal:** The Town Council may discuss and possibly take action on an Annual Grant Renewal with First Things First. The amount of the Grant award to the Town of Gila Bend is \$199,589.00 and there is no cash match requirement by the Town. **Discussion and Action** *Town Manager F. Buss reviewed the grant renewal noting that the contract is longer as it is a new four (4) year contract and not a contract renewal, an additional \$10,000.⁰⁰ has been added for community outreach, funds for auditory test machine has been allocated and \$5,000.⁰⁰ for more 'baby boxes' has been added. Town*

Manager F. Buss noted how beneficial this service has been for Gila Bend. Council Member R. Henry asked if Town Attorney S. McClure has reviewed the contract with Town Attorney S. McClure replying that he has reviewed and noted the benefits to the residents that it has provided. Town Manager F. Buss noted that First Things First has invested over \$1 million dollars in the community. Council Member R. Henry motioned to approve the First Things First Annual Grant Renewal. Second by Council Member F. Fernandez. No further discussion. Motion to approve passed unanimously; 7-0.

Vice Mayor C. Turner was called out on an emergency call and left the meeting at 6:45pm

- G. **WLB Professional Services Agreement Amendment-CDBG Portion:** The Mayor and Town Council may discuss and possibly take action to amend the Professional Services Agreement with WLB to include Construction Management for the Papago Waterline Project DG#1301 in the amount of \$12,500.00. This is a Federally funded project. **Discussion and Action** ***PWD B. Menard reviewed the agreement, noting that Item H. WLB Professional Services Agreement Amendment-Town Portion is included in his review and he is requesting that two (2) motions be made. No discussion. Council Member R. Henry motioned to amend the Professional Services Agreement with WLB to include Construction Management for the Papago Waterline Project DG#130. Second by Council Member A. Gonzalez. No discussion. Motion to amend the agreement passed unanimously: 6 – 0.***
- H. **WLB Professional Services Agreement Amendment-Town Portion:** The Mayor and Town Council may discuss and possibly take action to amend the Professional Services Agreement with WLB to include Construction Management for the Papago Waterline Project (Town Portion) in the amount of \$1,500.00. **Discussion and Action** ***No discussion. Council Member R. Henry motioned to amend the Professional Services Agreement with WLB to include Construction Management for the Papago Waterline Project. Second by Council Member A. Gonzalez. Motion to amend the agreement passed unanimously: 6-0***
- VI. MAYOR AND COUNCIL MEMBER'S REPORT ON CURRENT EVENTS
(This is the time Council Member's may present a brief summary on current events. The Council may not propose, discuss, deliberate or take any legal action on the information presented)
Mayor S. Holt reported on meeting he attended in Sonora started by MAG and the League of Arizona Cities & Towns to try to begin a 'mega-trade region' between Arizona/Sonora, Mexico as they have done in California with California/Mexico. He noted that there were 45 Mayors from Sonora and 60 people representing Arizona in attendance at the two (2) day forum. Next year the meeting will be in Rocky Point, Mexico. No other reports given.
- VII. TOWN MANAGER REPORT
The Town Manager reported Continue to work on 2 very large potential locates; both are in concert with our sustainable companies economic development pillar; Met with the Governor's office relative to these potential locates, along with the GBTI, and two large potential solar CSP locates that have contacted me in the past month. Have responded to a GPEC solicitation for a manufacturer to potentially locate here in Gila Bend. The CAISO meeting on Friday of last week went very well. They are requesting a NDA (non-disclosure agreement) to be signed by the Town and to begin the process of becoming a member of CAISO, in addition to entering as part of the EIM (energy imbalance market). The request for a NDA is a VERY positive development. We believe we will receive the NDA within the next two weeks. Again, the success of the GBTI means an additional estimated \$3M to \$5M PER YEAR in use taxes, which does not include significant job growth, more solar facilities, jobs, TPT revenue increases, housing, amenities, beautification projects, increased public safety, etc. Met with a Venture Capitalist interested in Gila Bend and signed a NDA on 4/22/14. Met with a start up company interested in locating in Gila Bend, that converts trash to energy. The company is able to not only convert trash to base load energy, but it keeps trash out of the landfills. Completed work on contract renewals with First Things First for the upcoming fiscal year. We are waiting Area Agency and CAP to get back to us with their edits/comments. Care1st is paying for personnel and services directly for FY14/15 so a new agreement is not needed at this time.
The Town Manager reported for the following departments:
Planning & Economic Development Department: General Plan Update, Cemetery Road resolution with MCDOT and Economic Development potential locates.

Parks & Recreation Department: ADA chair lift installed at Pool, 50 kids and parents attended Arizona Diamondbacks game April 13, 50 more on May 14 all part of Lil' Dbacks program and Easter Egg Hunt this past Saturday very well attended 100 hot dogs, 1000 eggs, and a ton of smiles

Public Works Department: Main Street is back under construction, Material issue has been corrected , estimated completion May 8, 2014, the contract for the Airport Self-Fueling station has been sent to Mr. Rose to sign. Estimate Fuel on the Airport by Labor Day and the Notice to Proceed has been sent to City wide to start the QUIET ZONE; start date is targeted for May 5th .

Finance Department: Working with Town Manager on the 2015 Budgetary work sheets, which include meeting with all department heads throughout last week and this week, obtained the 2014 Surplus List and Photos and added to Craigslist and two Municipal Surplus websites and completed the draft form of the Gila Bend Financial Management Principals.

Town Clerk's Department: Candidate packets for the August 26th , 2014 Council Election are ready for pick up in the Clerk's Office, new Records Retention Schedules have been created for each department, also a Master Schedule has been created and put into the Laserfiche Records program and the new canopy for Pioneer Cemetery has arrived.

Fire Department: No report.

Social Services Department: Flor is attending a workshop on Poverty and Justice. She is working with Care 1st and FTF. The Poverty and Justice Workshop will be very informational and a great tool for staff (an eye opener for the challenges low-income people living in poverty, face daily, Diane will be attending an AAA Directors meeting on Tuesday. There is still no word from AAA about the budget or the wish list. I spoke to Amanda and they should have something to us by mid-May, Diane will be attending the local Rotary banquet scholarship program. The Gila Bend Senior Citizens Site Council will award two scholarships to high school seniors and CAP-All ROMA and Quarterly reports are complete. CAP is planning for the upcoming ACAA Conference. Gray and Diane will be attending.

VIII. MCSO REPORT **Mayor S. Holt addressed this item before Item V. Business, A. Small Area Transportation Study.** MCSO Lt. Pete Metzler reported on the following incidents/charges: two (2) Drug/False Information, two (2) Trespass of businesses, four (4) residence burglaries, one (1) arson investigation of a structure fire and one (1) theft at the Gila Bend High School.

Mayor S. Holt addressed Item V. Business, A. Small Area Transportation Study next.

IX. CALL TO THE PUBLIC (The procedures to follow if you address the Council are: Council requests that you express your ideas in three minutes or less and refrain from any personal attacks or derogatory statements about any individual . The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may respond to criticism made by those who have addressed the Council, may ask Staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.) **Clyde Kreeger, resident, commented that the Awards Banquet for Gila Bend students will be held on Thursday, April 24th, Rotary coordinates the event and this year 12 to 13 students will receive approximately \$16,000⁰⁰ with the medical center here in town giving a lot of money. Mr. Kreeger commented that he would like to see more council members attend in support of our kids. No further public comment.**

X. FUTURE AGENDA ITEMS
(This is the time Council Member's may request items be placed on future agenda's)
Council Member R. Henry noted that the minutes did not reflect his request for discussion and action on the new website, only discussion which was duly noted by Town Clerk B. Turner. Council Member R. Henry motioned to put the new website on the next agenda for discussion and action. Second by Council Member T. Sikes. Motion to put the new website on the next agenda for discussion and action passed unanimously: 6-0

Council Member R. Henry moved to put a Council Retreat like they used to do on the next agenda for discussion and action. Second made by Council Member T. Sikes. Council Member J. Turner noted his disagreement. Motion passed: 5 – 1 with Council Member J. Turner voting nay.

Council Member R. Henry moved to put forming a budget committee appointed by Council on the next agenda for discussion and action. He noted that the Council only gets to see the numbers after they are already on the draft budget. Second made by Council Member T. Sikes. Council Member J. Turner noted his disagreement with forming a committee. Motion passed: 5 – 1 with Council Member J. Turner voting nay

XI. EXECUTIVE SESSION: Pursuant to A.R.S. 38-431.03(A)(3)The Town Council may go into executive session for purpose of obtaining legal advice for any of the above agenda items.
No Executive Session called.

XII. ADJOURNMENT
Council Member R. Henry moved to adjourn. Second made by Council Member A. Gonzalez. Motion to adjourn passed unanimously: 6-0 Time of adjournment: 7:07pm.

Steven Holt, Mayor

ATTEST:

Beverly Turner, MMC
Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of regular Council Meeting held April 22, 2014 and the meeting was duly called and posted and that a quorum was present.

Beverly Turner, MMC
Town Clerk