

TOWN OF GILA BEND

Minutes of the April 8, 2014 regular Council Meeting

Pursuant to ARS 38-431.02, notice is hereby given that the TOWN COUNCIL will hold a special Council meeting on April 8, 2014 beginning at 6:00 p.m., in the Gila Bend Town Council Chambers located at 644 W Pima, Gila Bend, Arizona. A copy of the final agenda will be available twenty-four hours prior to the meeting in the Town Clerk's Office, 644 West Pima, Gila Bend, AZ 85337.

I. CALL TO ORDER

- A. Call to order **Mayor S. Holt called the meeting to order at 6:03pm**
- B. Pledge of Allegiance **Lead by Mayor S. Holt**
- C. Invocation **Given by Town Attorney S. McClure**

II. ROLL CALL

Mayor Steve Holt	Council Member Ron Henry
Vice-Mayor Chuck Turner	Council Member Tommy Lee Sikes
Council Member Fernando Fernandez	Council Member James Turner
Council Member Armida Gonzalez	

Staff present: Town Manager F. Buss, Town Attorney S. McClure, Town Clerk B. Turner, Planning and Economic Development Director (PEDD) E. Rubi, Parks and Recreation Director (PRD) C. Turner, Finance Director S. Young, Public Works Director (PWD) B. Menard, Deputy Town Clerk C. Eisenberger

III. Public Hearing:

- A. **Alternative Expenditure Limitation Public Hearing #1:** The Mayor and Town Council shall receive public comment regarding the Alternative Expenditure Limitation (Home Rule Option) related to the 2014 Town Election. **Public comment only Mayor S. Holt opened the Public Hearing at 6:04pm. Town Manager F. Buss noted that the Alternative Expenditure Limitation or Home Rule is going to be put before the voters early due to the time of the election has changed and will be an item on the ballot in the upcoming election. Mr. Buss explained how the expenditure limitation works, noted that Home Rule is self-determination and reviewed Home Rule and alternatives. Council Member R. Henry enquired how residents can be informed about Home Rule because people do not know what it is, how it works, and what the alternatives are and how they affect the Town. Town Clerk B. Turner noted that the Publicity Pamphlet that is mailed to each resident informs them. Town Manager F. Buss noted that a "Fact Sheet" hand-out can be made, Management and Staff cannot promote Home Rule only state facts and that each Council Member may promote and speak about Home Rule. No public comment. Mayor S. Holt closed the Public Hearing at 6:10pm.**

IV. CONSENT AGENDA (all items subject to approval by a single motion; any Council Member may require any of these items to be voted on separately **Council Member J. Turner moved to approve the Consent Agenda. Second by Council Member F. Fernandez. Council Member R. Henry enquired about the reimbursement expenditure for the Town Manager. Mr. Buss noted that information on the reimbursement request will be emailed to each council member. No further discussion. Motion to approve the Consent Agenda passed unanimously: 7-0**

- A. **Approval of Council Meeting Minutes:** The Mayor and Town Council may discuss and possibly take action on the approval of the March 25, 2014 meeting minutes:
Discussion and Action
- B. **Payment of Claims:** The Mayor and Town Council may discuss and possibly take action to ratify claims in the amount of \$112,656.73 for the period of March 15, 2014 through March 31, 2014. **Discussion and Action**

V. BUSINESS – Discussion and possibly action on the following items:

- A. **Contract Public Works Director:** The Mayor and Town Council may discuss and possibly take action on the renewal of the Public Works Director contract. **Discussion and Action Town Manager Buss spoke about the benefits to the Town by approving the renewal of the contract and the extra workload Mr. Menard took on when Eric Fitzer left, prior to hiring PEDD E. Rubi. Council Member J. Turner questioned why this is being put on the agenda when Mr. Menard's contract does not expire**

until October. Council Member J. Turner made a motion to not accept the contract. Second by Vice Mayor C. Turner. Discussion on having a Work Session prior to re-putting it on the agenda, continuing with the contract as is, bringing back a contract with pay closer to the current amount and putting it on the agenda closer to the date of the current contract expiration date. Council Member J. Turner commented that he wanted to amend his motion. Council Member J. Turner moved to not accept the contract and continue with the contract we have now until October with a Work Session prior to putting it back on the agenda. Second by Vice Mayor C. Turner. Motion approved unanimously: 7-0. Mayor S. Holt noted that Item C. would be addressed next.

B. **Airport Hanger:** As per the request of Vice-Mayor C Turner, the Mayor and Town Council may discuss and possibly take action on the demolition of the Town Hanger located at the Gila Bend Municipal Airport **Discussion and Action Council Member J. Turner moved to remove Item B. from the agenda. Second by Vice Mayor C. Turner. Motion approved: 7-0**

C. **Contract Gila Bend Municipal Airport Fueling Operator:** The Mayor and Town Council may discuss and possibly take action to approve a contract by and between the Town of Gila Bend and Imperial Flying Services to provide fueling services at the Gila Bend Municipal Airport. **Discussion and Action Item C. addressed after Item A. PWD B. Menard reviewed contract for fueling services, spoke on the need for fuel, repairs and maintenance needed,**

VI. MAYOR AND COUNCIL MEMBER'S REPORT ON CURRENT EVENTS

(This is the time Council Member's may present a brief summary on current events. The Council may not propose, discuss, deliberate or take any legal action on the information presented)

Vice Mayor C. Turner reported on taking the surplus fire equipment to Puerto Penasco (Rocky Point) and that they were happy to receive it.

Mayor S. Holt reported on meetings with MAG, West Valley Luke supporters went well and he has maps to distribute to several entities showing the noise contour remains the same, Met with Buckeye Mayor to discuss working together for items that are beneficial to both towns, and participated in a clean-up on the range.

No other reports provided.

VII. TOWN MANAGER REPORT

Town Manager F. Buss reported on: Continue to work on 2 very large potential locates; both are in concert with our sustainable companies economic development pillar; Met with the Governor's office relative to these potential locates, along with the GBTI, and two large potential solar CSP locates that have contacted me in the past month; Continue to work on contract renewals with Area Agency on Aging, First Things First and Care1st for the upcoming fiscal year. Expect the First Things First, Helping Families in Need and the Arizona Learning Institute Agreements to all be on the April 22nd Agenda. We are waiting Area Agency and CAP to get back to us with their edits/comments. Care1st is paying for personnel and services directly for FY14/15 so a new agreement is not needed at this time; Have been asked by Public Management Magazine to write an article, which I've completed a draft. The article will appear in the July 2014 issue; Ernie and I have had discussions with MCDOT on cemetery road, and are now working through an old IGA to verify whether the Terms and Conditions were satisfied. MCDOT representatives were not aware of the multiple issues both on the Town side and County side. We are bringing them up to speed and working on a possible IGA that benefits all parties; Reviewing Work Plan updates and updating the CIP, and budget sheets are being distributed by Finance to department heads; no major changes expected for this upcoming fiscal year; Met with ADEQ to bring them up to date on what is happening in Gila Bend and our management processes. They asked for the meeting as an outreach effort and to introduce us to one of their systems they use for project and process management. They were pleasantly surprised to find out that we already do much more than what their system offers; Working with two new, major solar CSP companies interested in locating in Gila Bend; Still awaiting USDA approval on Brine Pond project so we can go to bid. We hope to have an approval within the next week; Met with GPEC executive team to update them on Gila Bend, and to ensure that we are front and center for projects; Reminder that the SATS study has been on the website for about a month now and we have a public open house on April 22nd from 4:00-6:00 pm, followed by the council meeting; Aquifer Study – More information to report later but it looks like we have come up with a solution for the aquifer study at a fraction of the cost. This could save the Town upwards of hundreds of thousands of dollars;

Finally, a thank you to the entire team for their excellent work in safety training and programs; In a meeting with the Arizona Municipal Risk Retention Pool, they stated that Gila Bend is way ahead of other communities in this area. So, again, a thank you to the entire team.

Reported for:

Planning & Economic Development: General Plan Update; Small Area Transportation Plan adoption; Cemetery Road resolution with MCDOT

Parks & Recreation Department: AZSTA Grant Award \$5000 towards Basketball LED Lighting Retrofit; APS Youth Baseball Clinic on March 28 quite successful and plans for next year being addressed; Diamondbacks games with local youth. Paloma School April 13, Gila Bend School May 14. Part of our Lil' Dbacks summer baseball/t-ball program

Public Works Department: Council requested weed clearing at the 238/85 intersection- completed and sprayed; Code Reader for ALL vehicles arrived- Mechanical Team being trained. Staff found a solution that is roughly \$6,000 under budget; Submitted the 2014 AZNPDES application and backup to ADEQ, current permit expires in September and the application process takes six (6) months to complete; Papago Waterline, Well#8, and Main Street Projects are all underway.

Finance Department: Completed the Financial Monitoring Tool for the upcoming Maricopa County Audit which is scheduled for 4/15- 4/17. This document ended up being a 29 page document. This tool includes information pertaining to the Internal Controls, our Accounting policies, how Cash Management is controlled, audit resolution and records retention of the Finance Department of the Town of Gila Bend; Completed the Feb reimbursement for the Maricopa County CAP Program which totals \$ 6697.23. In regards to other reimbursements, working on the First things First for the months of Feb and March, with intent of completing these request by tomorrow; Established the budgetary worksheets for the new fiscal year 2014-2015 for each department, allowing each Director to begin establishing those figures for next year.

Town Clerk's Office: Completed all reports due to CDBG including the Davis Bacon semi-annual report and project quarterly reports; Candidate packets are being prepared for distribution on April 28th; April 14th – Cyndi and I have training session with the Arizona Department of Library, Archives and Public Record.

Fire Department: Old SCBAs delivered to Rocky point . Thank you vice mayor Turner; E381 nfpa and pump test completed; T381 nfpa and pump test completed.

Social Services Department: Quarterly Report ROMA for MCHSD; Working with Duet/FTF to offer supportive services to Grandparents raising Grandchildren; Preparing for MCHSD Audit; We completed the AAA Monitoring and everything was good—there were no findings; New Solar Express Route and Schedule is now posted to the website; New to the program is a dial-a-ride service.

- VIII. CALL TO THE PUBLIC (*The procedures to follow if you address the Council are:* Council requests that you express your ideas in three minutes or less and refrain from any personal attacks or derogatory statements about any individual . The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may respond to criticism made by those who have addressed the Council, may ask Staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.) ***Resident Fred Hull spoke about the death of a local resident and also noted that the Gila Bend Sun did not have a representative here tonight and it is the first time in over 30 years. Resident Clyde Kreeger spoke about the Awards Banquet and that at least one Council Member should attend to honor students who are doing well. No further public comment.***
- IX.. FUTURE AGENDA ITEMS
(This is the time Council Member's may request items be placed on future agenda's) ***Council Member R. Henry motioned to put the school IGA on the next agenda. Second by Vice Mayor C. Turner. Motion approved: 7-0; Council Member R. Henry motioned to add the Ordinance to change the code for meeting place. Second by Vice Mayor C. Turner. Motion approved: 7-0 Council Member R. Henry motioned to put the new website on the agenda for discussion and action. Second by Vice Mayor C. Turner. Motion approved: 7-0***
- X. EXECUTIVE SESSION: Pursuant to A.R.S. 38-431.03(A)(3)The Town Council may go into executive session for purpose of obtaining legal advice for any of the above agenda items. ***No Executive Session called.***

XI. ADJOURNMENT

Council Member F. Fernandez made a motion to adjourn. Second by Council Member R. Henry. No discussion. Motion to adjourn passed: 7-0 Time: 6:56pm

Steven Holt, Mayor

ATTEST:

Beverly Turner, MMC
Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of regular Council Meeting held April 8, 2014 and the meeting was duly called and posted and that a quorum was present.

Beverly Turner, MMC
Town Clerk