

TOWN OF GILA BEND

Minutes of the July 23, 2013 regular Council Meeting

Pursuant to ARS 38-431.02, notice is hereby given that the TOWN COUNCIL will hold a Council meeting on July 23, 2013 beginning at **6:00** p.m., in the Gila Bend Town Council Chambers located at 644 W Pima, Gila Bend, Arizona. A copy of the final agenda will be available twenty-four hours prior to the meeting in the Town Clerk's Office, 644 West Pima, Gila Bend, AZ 85337.

I. CALL TO ORDER

- A. Call to order
- B. Pledge of Allegiance
- C. Invocation

II. ROLL CALL

Mayor Steve Holt
Vice-Mayor Chuck Turner
Council Member Fernando Fernandez
Council Member Armida Gonzalez

Council Member Ron Henry
Council Member Tommy Lee Sikes
Council Member James "Bud" Turner

Staff present: Town Manager F. Buss, Town Attorney S. McClure, Town Clerk B. Turner, Finance Director S. Young, Planning & Economic Development Director (PEDD) E. Fitzer, Public Works Director (PWD) B. Menard, Parks & Recreation Director (PRD) C. Turner, Interim Fire Chief F. Baldrige, Deputy Clerk C. Eisenberger, Counter Services T. Smith

III. CONSENT AGENDA (all items subject to approval by a single motion; any Council Member may require any of these items to be voted on separately **Council Member J. Turner moved to approve the Consent Agenda. Second by Council Member F. Fernandez. No discussion. Motion to approve passed: 7-0**

- A. **Approval of Council Meeting Minutes:** The Mayor and Town Council shall discuss and possibly take action on the approval of the following meeting minutes:

July 9, 2013 Work Session
July 9, 2013 Regular Meeting

Discussion and Action

- B. **Payment of Claims:** The Mayor and Town Council shall discuss and possibly take action to ratify claims in the amount of \$207,809.56 for the period of July 1, 2013 through July 15, 2013.

Discussion and Action

IV. BUSINESS – Discussion and possibly action on the following items:

- A. **Ordinance 13-04:** An Ordinance of the Town Council of the Town of Gila Bend, Arizona hereby levying upon the assessed valuation of the property within the Town of Gila Bend subject to taxation a certain sum of each one hundred dollars (\$100.00), of valuation sufficient to raise the amount estimated to be required from licenses, fines and other sources of revenue; providing a general fund for general municipal expenses; all for the Fiscal Year ending the 30th Day of June, 2014; and declaring an emergency. **Discussion and Action Council Member R. Henry moved to approve Ordinance 13-04. Second by Council Member A. Gonzalez. No discussion. Motion to approve Ordinance 13-04 passed: 7-0**

- B. **Community Development Block Grant IGA:** The Mayor and Town Council may discuss and possibly take action on the approval of an Intergovernmental Agreement between the Town of Gila Bend and Maricopa County Human Services Department for funding in the amount of \$429,343.00 for the Papago Waterline Improvement Project DG1301. **Discussion and Action Town Manager F. Buss thanked Council Member T. Sikes, PEDD E. Fitzer, Finance Director S. Young and Town Clerk B. Turner for the good teamwork. Vice Mayor C. Turner moved to approve the Community Development Block Grant IGA. Council Member R. Henry provided a second. No discussion. Motion to approve the Community Development Block Grant IGA passed: 7-0**

- C. **Bid Award of the Community Center Roof Project:** The Mayor and Town Council may discuss and possibly take action to award bid for the Community Center Roof Project to Foam Experts Roofing in an amount not-to-exceed \$13,000.00. **Discussion and Action** *PRD C. Turner reviewed the received bids, noting that not only was Foam Experts Roofing the lowest bidder, but he also received great references and recommends that the bid be awarded to Foam Experts Roofing. No discussion. Motion to award bid to Foam Experts Roofing made by Vice Mayor C. Turner. Second by Council Member F. Fernandez. Motion passed: 7-0*
- D. **Gila Bend Fire Department Extraterritorial Policy and Fees:** The Mayor and Town Council may discuss and possibly take action on establishing a service policy, as well as. Fees for service outside the Town limits by the Gila Bend Fire Department. **Discussion and Action** *Town Manager F. Buss summarized the issue and fees approved by Council and noted that he would like to do a policy similar to the one done for trash service outside of the town limits. No discussion. Vice Mayor C. Turner motioned to approve establishing a Gila Bend Fire Department Extraterritorial Policy and Fees. Second by Council Member T. Sikes. Motion to approved passed: 7-0*
- E. **Gila Bend Fire Department Subscription Service Fees:** The Mayor and Town Council may discuss and possibly take action on approving a standard contract for service outside the Town limits, by the Gila Bend Fire Department. **Discussion and Action** *Town Manager F. Buss reviewed, noting that this is a standard contract used by other fire departments. No discussion. Council Member R. Henry motioned to approve the Gila Bend Fire Department Subscription Service Fees. Second by Council Member F. Fernandez. Motion to approve passed: 7-0*
- F. **Gila Bend Fire Department Intergovernmental Agreements:** The Mayor and Town Council may discuss and possibly take action on directing staff to create intergovernmental agreements (IGA's) with jurisdictions that are outside Town limits, and/or, request service within the Town limits by the Gila Bend Fire Department. Examples include, but are not limited to, United States Border patrol, San Lucy District of the Tohono O'odham Nation, and the Bureau of Land Management. Each IGA would be brought to the Town Council for approval(s) at a future meeting. **Discussion and Action** *Town Manager F. Buss reviewed plan for creating IGA's with outside jurisdictions. No discussion. Vice Mayor C. Turner moved to approve the directing of staff to create IGA's with outside jurisdictions. Motion seconded by Council Member F. Fernandez. Motion to approve passed: 7-0*
- G. **Gila Bend Fire Department Dedicated Municipal Revenue Fees:** The Mayor and Town Council may discuss and possibly take action on directing staff to pursue certain dedicated municipal revenue fees which may include, but are not limited to, the establishment of a municipal improvement district, the establishment of an enhanced municipal improvement district and the introduction of state legislation allowing for local voters to approve a public safety dedicated property tax. **Discussion and Action** *Town Manager F. Buss reviewed the revenue fee issue noting that he had met with Greg Schwartz last week on this. Mr. Buss reviewed the recent legislation that passed recently. Discussion on MID's and Primary Property Tax, this must go before the voters and that it is purely up to local voters to decide. Discussion on changing legislation and approving this item only gives the go ahead to look into this, does not approve any taxing, and that taxation issues must go before the voters. Council Member R. Henry moved to approve staff look into Gila Bend Fire Department Dedicated Municipal Revenue Fees. Second by Council Member A. Gonzalez. No further discussion. Motion to approve passed: 7-0*
- V. MAYOR AND COUNCIL MEMBER'S REPORT ON CURRENT EVENTS
(This is the time Council Member's may present a brief summary on current events. The Council may not propose, discuss, deliberate or take any legal action on the information presented)
Vice Mayor C. Turner reported that the Fire Department was having a blood drive from 2:15pm to 5:45pm on Thursday, July 25th at the fire station. No other reports given.
- VI. TOWN MANAGER REPORT

Town Manager F. Buss reported that the Town of Buckeye has requested to formally join the Gila Bend Transmission Initiative (GBTI) and is placing the MOU on their Council Agenda, he will be attending the Arizona City and County Managers Conference tomorrow through Friday, he has been meeting by phone, email, and in person with Council members regarding the final budget and meetings have went well with virtually all questions being primarily ones of clarification, and the Final Budget Schedules have now been posted to the website in accordance with Arizona State Statutes. Town Manager F. Buss also reported for:

Planning and Economic Development Department that: Mac McMillan won the AZ Building Officials, Building Official of the Year award and our inspector, Bob Schettler, won the Building Inspector of the Year Award and both are with Brown & Associates; the foundation permit for the Papermill was issued for the 4,000 sq. ft. expansion and the Planning and Economic Development is working on a word version of the towns Zoning Ordinance to address and repair conflicts.

For the Parks and Recreation Department he reported that the Good Sports Grant towards additional equipment for the Wellness Center has been submitted, completed all of the Summer Programs and that Roping #3 of six will be this Saturday night at the Town Arena and averaging over 100 teams.

For the Public Works Department Mr. Buss reported that the entire Public Works crew and the prisoners under Jesus' direction cleared all debris from the washes and roads which ran full this weekend, the Solar Compactors for the Memorial Park and the Community Park arrived and Waste Management will be installing them shortly, and that Brandon Espinosa is acclimating to his new position and several small projects have been completed as well as an evaluation of all facilities.

For the Finance Department the Town Manager reported that the budget figures are being entered into the Clarity program, the 2014 AzSTA Grant Application has been submitted, and the final financial report for the Town of Gila Bend fiscal year ending June 2013 has been completed.

For the Clerk's Office it was reported that both the Clerk and Deputy Clerk attended the Annual Election Conference it was very informative and both thanked Council for the opportunity to continue to grow in this profession, continuing to work on the CDBG end of the year report, and that Cities and Towns Week will be October 20th through the 26th.

For Social Services, it was reported that they were finishing up the 1st draft of the Solar Express brochure, closing out on FY 2012-13 with both the Gila Bend and Buckeye ROMA's completed, and they are working with MCHSD to plan for a mass intake in Buckeye with County to provide additional workers for the project, in late August.

For the Fire Department, it was reported eight out of nine have passed Firefighter I & II test from last academy with 1 needing to retest, we now have 23 Certified Firefighters , eight with EMT certifications and three with Paramedic certifications, and the SCBA should be delivered within 2 wks.

VII. MCSO REPORT **No report provided.**

VIII. CALL TO THE PUBLIC (The procedures to follow if you address the Council are: Council requests that you express your ideas in three minutes or less and refrain from any personal attacks or derogatory statements about any individual . The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may respond to criticism made by those who have addressed the Council, may ask Staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.) **Nahtu Bhakta spoke about the depth of the water in washes during this past storm, noting that he had not seen it so deep before and he asked if there is anything the Town can do to prevent possible flooding.**

IX. FUTURE AGENDA ITEMS

(This is the time Council Member's may request items be placed on future agenda's) **No items added.**

X. EXECUTIVE SESSION: The Town Council may go into executive session for the purpose of

obtaining legal advice from Attorney Bill Sims pursuant to ARS 38-431.03(A)(3) ***Vice Mayor C. Turner motioned for Council to go into Executive Session. Second by Council Member R. Henry. No discussion. Motion passed: 7-0 Time: 6:26pm***

Reconvened at

XI. ADJOURNMENT

Steven Holt, Mayor

ATTEST:

Beverly Turner, MMC
Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held July 23, 2013 and the meeting was duly called and posted and that a quorum was present.

Beverly Turner, MMC
Town Clerk