

# TOWN OF GILA BEND

Minutes of the December 27, 2011 regular meeting

## I. CALL TO ORDER

- A. Call to order **Mayor Henry called the meeting to order at 6:01pm**
- B. Pledge of Allegiance **Led by Mayor Henry**
- C. Invocation **Given by resident Fred Hull**

## II. ROLL CALL

Mayor Ron Henry  
Vice-Mayor Chuck Turner-**absent**  
Council Member Fernando Fernandez-  
**absent**  
Council Member Armida Gonzalez

Council Member Steve Holt  
Council Member Tommy Lee Sikes  
Council Member Donny Young-**absent**

**Staff present: Town Manager Buss, Town Attorney McClure, Finance Director Young, Planning & Economic Development Director Fitzer, Public Works Director Menard, Parks & Recreation Director Turner, Interim Fire Chief Baldrige, Deputy Town Clerk Eisenberger**

## III. CONSENT AGENDA (all items subject to approval by a single motion; any Council Member may require any of these items to be voted on separately **Councilmember Holt moved to approve. Seconded by Councilmember Sikes. Discussion on minor changes in employee insurance. Not further discussion. Motion passed unanimously; 4-0**

- A. **Approval of Council Meeting Minutes:** The Mayor and Town Council shall discuss and possibly take action on the approval of the December 13, 2011 work session and regular meeting minutes. **Discussion and Action**
- B. **Payment of Claims:** The Mayor and Town Council shall discuss and possibly take action to ratify claims in the amount of \$171,574.<sup>84</sup> for the period of December 1, 2011 through December 15, 2011. **Discussion and Action**
- C. **Employee Health Insurance Renewal:** The Mayor and Town Council shall discuss and possibly take action to approve annual renewal of employee insurance benefits with Aetna beginning February 1, 2012. **Discussion and Action**
- D. **Employee Dental Insurance Renewal:** The Mayor and Town Council shall discuss and possibly take action to approve annual renewal of employee dental insurance benefits with United Concordia beginning February 1, 2012. **Discussion and Action**

## IV. BUSINESS – Discussion and possibly action on the following items:

- A. **Town of Gila Bend/ Grand Canyon Professional Rodeo Association Timed Event Rodeo Sanction Agreement:** The Mayor and Town Council shall discuss and possibly take action to approve the Sanction Agreement between the Town of Gila Bend and the Grand Canyon Professional Rodeo Association to sanction the Butterfield Stage Days Timed Event Rodeo on February 18 & 19, 2012. **Discussion and Action Director Turner reviewed the contract and noted that the cost to the Town should not exceed \$2,500.<sup>00</sup>, thanked the Chamber of Commerce for its help, especially Joe Getzwiller. Councilmember Holt moved to approve. Seconded by Councilmember Sikes. Town Manager Buss noted that in the contract, Rodeo Committee needed to be changed to Town of Gila Bend. Councilmember Holt amended his motion “to approve the sanction agreement with the change from Rodeo Committee to Town of Gila Bend”. Councilmember Sikes seconded. No further discussion. Motion passed unanimously; 4-0**
- B. **Airport Master Plan:** The Mayor and Town Council shall discuss only the information provided to members of the Planning Advisory Committee at the Airport Master Plan Kick-off Meeting held on December 15, 2011. **Discussion Only Director Menard reviewed the meeting he attended and noted that he will provide Council with updates as he receives them from the Planning Advisory Committee. Discussion on the schedule and the one plus years for project completion. No further discussion.**

- C. **Community Development Advisory Committee.** The Mayor and Town Council shall discuss and possibly take action to appoint a Representative to the Community Development Advisory Committee. **Discussion and Action** *Town Manager Buss noted that Councilmember Gonzalez is resigning her appointment as the Town of Gila Bend's CDAC representative and that either the alternate representative could step in or another representative could be appointed. He noted that Councilmember Fernandez is the alternate. Councilmember Holt moved to appoint Councilmember Sikes as the Town's new CDAC representative. Councilmember Gonzalez seconded. Discussion on Director Fitzer attending the CDAC meetings and will be available for assistance and information to Councilmember Sikes. No further discussion. Motion passed unanimously; 4-0*
- D. **R.O. Water Plant:** The Mayor and Town Council shall discuss and possibly take action to approve the purchase thirty-six (36) membrane filters for the R.O. Water Plant. **Discussion and Action** *Director Menard noted that rejuvenation of the three pods should be done on a regular basis and last year not done. Director Menard reviewed the two bids received, recommended Layne and noted that price could lower if able to save some of the membrane filters. Discussion on Well #6 being up and running better. Councilmember Holt move to approve the purchase of thirty-six membrane filters from Layne Christensen Water Technologies. Motion seconded by Councilmember Sikes. Motion passed unanimously; 4-0.*
- E. **Budgetary Transfer:** The Mayor and Town Council shall discuss and possibly take action to transfer funds from the Town Manager's Contingency line item 10-46-700 to four GL Line Items of the Fire Department Budget: total amount of transfer shall be \$ 37,620.00. **Discussion and Action** *Town Manager Buss noted that the Staff Report shows expenditures and commented on the excellent job that Interim Fire Chief Baldrige has done bringing the Fire Department up to par. He noted that the funds will be transferred from the Contingency Fund. Councilmember Sikes moved to approve. Motion seconded by Councilmember Gonzalez. Discussion on expense of fixing up equipment to be certified and costs should taper down next fiscal year. No further discussion. Motion passed unanimously; 4-0*
- F. **Amendment to Resolution 11-25:**The Mayor and Town Council shall discuss and possibly take action to approve an Amendment to Resolution 11-25, a Resolution of the Mayor and Town Council of the Town of Gila Bend, Maricopa County, Arizona, to authorize the application for a DWSRF Loan, from Water Infrastructure Finance Authority (WIFA) **Discussion and Action** *Director Young noted that entire amounts must match and original Resolution contained an error that WIFA requires corrected. Discussion on the \$150,000.<sup>00</sup> estimated annual savings. Director Young noted that the grant was submitted on Thursday and she received positive feedback. Councilmember Holt moved to approve. Motion seconded by Councilmember Gonzalez. No further discussion. Motion approved unanimously; 4-0*
- G. **410 Papago Demolition Award of Bid:** The Mayor and Town Council of the Town of Gila Bend shall discuss and possibly take action to action to Award the bid for the demolition of 410 Papago to Rounds Construction in the amount of \$15,677.33. **Discussion and Action** *Director Fitzer noted that only one bid was received and it included everything. Councilmember Holt moved to approve with Councilmember Sikes seconding the motion. No discussion. Motion passed unanimously; 4-0*
- H. **415 Norma Demolition Award of Bid:** The Mayor and Town Council of the Town of Gila Bend shall discuss and possibly take action to action to Award the bid for the demolition of 415 Norma to Rounds Construction in the amount of \$10,713.85. **Discussion and Action** *Councilmember Holt moved to approve the award of bid. Motion seconded by Councilmember Gonzalez. No discussion. Motion passed unanimously; 4-0*
- I. **Capitol Ave Waterline Design:** The Mayor and Town Council shall discuss and possibly take action to authorize staff to prepare a Request for Scope of Work and to obtain a Cost Proposal from an Engineering Firm from the Town of Gila Bend On-Call list ranked under the council approved Water/Wastewater List to design the 8" Airport Waterline. **Discussion and Action**

**Director Fitzer reviewed the project and noted that the Town continues to move forward on the project. Councilmember Sikes moved to approve. Motion seconded by Councilmember Gonzalez. Discussion on specific work to be done and it was noted that a formal contract will be sent. No further discussion. Motion passed unanimously; 4-0**

- J. **Solar Photovoltaic Renewable Energy Plant at the Town of Gila Bend Reverse Osmosis Plant** : The Mayor and Town Council of the Town of Gila Bend shall discuss and possibly take action to Call for Bids for the RO Solar Energy Project. **Discussion and Action** *Town Manager Buss noted that approval gives authorization to move forward, the Town is being proactive and that funds should be received by February. Councilmember Holt made a motion to approve a Call for Bids. Councilmember Gonzalez seconded. No further discussion. Motion passed unanimously; 4-0*
- K. **Citrus Valley Road & Powerline Road Intersection**: The Mayor and Town Council shall discuss and possibly take action to approve a Professional Engineering Services Agreement with Ritoch-Powell for design of intersection improvements for the intersection of Citrus Valley Road and Powerline Road in the amount of \$24,151.65. **Discussion and Action** *Director Fitzer noted that two bids were received, design service portion is good and administrative portion will be re-vamped. Discussion on cost of \$54,000.<sup>00</sup> includes both, cost for design only and the poor quality of the road at the intersection. Discussion on amount of paving needed and on installation of buffer and drainage. Councilmember Holt moved to approve. Councilmember Sikes seconded the motion. Resident Fred Hull asked if the Town could ask them to pay with Director Menard responding that the Town is taking to property line. No further discussion. Motion to approve passed unanimously; 4-0*
- L. **Change Order Butterfield Waterline Project**: The Mayor and Town Council of the Town of Gila Bend shall discuss and possibly take action to approve a Change Order related to the Butterfield Waterline Project. **Discussion and Action** *Director Fitzer noted that all of the change orders are covered under one, one more change order may be needed and reviewed necessity for the change orders. Councilmember Holt moved to approve. Motion seconded by Councilmember Gonzalez. Discussion on how Rural Development handles, project pared down to bare minimum, down thousands of dollars and creative costs cut. No further discussion. Motion passed unanimously; 4-0*
- M. **Airport Capital Improvement Program**: The Mayor and Town Council shall discuss and possibly take action to approve the Airport Capital Improvement Program for Fiscal Years 2013 – 2017. **Discussion and Action** *Director Menard reviewed the program, noted that ADOT added two projects for the years 2014-2015 with Town having a small cost and that he has discussed both projects with the Mayor and Town Manager. Councilmember Sikes motioned to approve. Motion seconded by Councilmember Holt. No further discussion. Motion passed unanimously; 4-0*
- V. **MAYOR AND COUNCIL MEMBER'S REPORT ON CURRENT EVENTS**  
(This is the time Council Member's may present a brief summary on current events. The Council may not propose, discuss, deliberate or take any legal action on the information presented)  
**Councilmember Gonzalez: No report**  
**Councilmember Holt: No report**  
**Mayor Henry: No report**  
**Councilmember Sikes: Thanked the Council for appointing him to replace Councilmember Gonzalez as the Town's CDAC representative**  
**Director Menard wished everyone a Happy New Year and reported that Well 6 is operational with good quality water; working on the Butterfield Trail Waterline Project and in the process of getting garbage cans for businesses that have no lids as they are getting violations from the County.**  
**Director Young reported that she has been working on the WIFA grant and that the office has been running with a small crew. She thanked Director Fitzer and Deputy Clerk Eisenberger for all of the help on the grant and noted that she will going to a doctors appointment in the morning and will return to the office when done.**  
**Director Fitzer reported that the crew working on the Butterfield Line is out for the holidays and will resume work on Tuesday, January 3<sup>rd</sup>, and that Fred Baldrige was issued a Notice to Proceed.**  
**Director Turner reported that Santa in the Park went well, that the kids loved the snow and**

*that approximately \$1,000.<sup>00</sup> in gifts were given out by Santa. He reported that he is working with a gentleman on holiday lighting and event banners designed specifically for the town; working on Butterfield Stage Days rodeo; the lighting project has gone out to bid and working with promoter and Director Fitzer to get the Grand Prix back to Gila Bend. He thanked Chamber of Commerce President, Joe Getzwiller, for his help with Butterfield Stage Days.*

*Interim Fire Chief Baldrige reported that the tender is back in service, saved \$3,000.<sup>00</sup> on hose replacement and is sending out the Fireman's Ball invitations. He noted how much he appreciates all of the firefighters and their hard work.*

VI. MCSO REPORT *Town Manager Buss reported that there will be no MCSO report as Captain Brice is out with the flu. Mr. Buss reported that this morning a person was robbed of \$11,000 (approximate) and his wallet before he could enter the bank to make the deposit for a local business.*

VII. TOWN MANAGER REPORT  
*Town Manager Buss noted that he is waiting to get the calculations on the Fire Department back from Piper Jaffray and reported that he is working on the quiet zone; the 9/11 Memorial Project is in the design phase; CivicPlus work on the website is moving forward and he is waiting on some department head input; has upcoming meetings regarding the transmission lines; working on housing shortage with locals and County; meeting with Goldwater Institute went well; the Profiles with Terry Bradshaw trailer is posted on the website and we will receive a notice a week prior to its being aired.*

VIII. CALL TO THE PUBLIC (*The procedures to follow if you address the Council are: Council requests that you express your ideas in three minutes or less and refrain from any personal attacks or derogatory statements about any individual. The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may respond to criticism made by those who have addressed the Council, may ask Staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.*) *Resident Fred Hull commented that the Profiles with Terry Bradshaw trailer is on Facebook with lots of good comments and that Hunt Street needs to have the shoulders pulled. Oliver Ritcheous thanked the town for the work done on 410 Papago.*

IX. FUTURE AGENDA ITEMS  
(This is the time Council Member's may request items be placed on future agenda's)  
**No items added.**

X. EXECUTIVE SESSION: The Town Council may go into executive session for purpose of obtaining legal advice for any of the above agenda items pursuant to A.R.S.38-431.03(A)(3). **No Executive Session called.**

XI. ADJOURNMENT  
**Councilmember Sikes moved to adjourn. Motion seconded by Councilmember Gonzalez. No discussion. Motion to adjourn passed unanimously; 4-0 Time of Adjournment: 6:48pm**

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Ron Henry, Mayor

ATTEST:

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Beverly Turner, MMC  
Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held December 27, 2011, and the meeting was duly called and posted and that a quorum was present.

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Beverly Turner, MMC  
Town Clerk

