

# TOWN OF GILA BEND

Minutes of the November 22, 2011 regular Council meeting

## I. CALL TO ORDER

- A. Call to order **Mayor Henry called the meeting to order at 6:00pm**
- B. Pledge of Allegiance **Led by Mayor Henry**
- C. Invocation **Given by resident Fred Hull**

## II. ROLL CALL

Mayor Ron Henry  
Vice-Mayor Chuck Turner  
Council Member Fernando Fernandez  
Council Member Armida Gonzalez  
Council Member Steve Holt  
Council Member Tommy Lee Sikes  
Council Member Donny Young

**Staff present: Town Manager Buss, Town Attorney McClure, Town Clerk Turner, Finance Director Young, Planning and Economic Development Director Fitzer, Public Works Director Menard, Deputy Town Clerk Eisenberger, Counter Services Smith**

## III. CONSENT AGENDA (all items subject to approval by a single motion; any Council Member may require any of these items to be voted on separately **Vice Mayor Turner motioned to approve. Seconded by Councilmember Gonzalez. No discussion. Motion passed unanimously; 7-0**

- A. **Approval of Council Meeting Minutes:** The Mayor and Town Council shall discuss and possibly take action on the approval of the November 22, 2011 meeting minutes. **Discussion and Action**
- B. **Payment of Claims:** The Mayor and Town Council shall discuss and possibly take action to ratify claims in the amount of \$256,744.24 for the period of November 1, 2011 through November 15, 2011. **Discussion and Action**
- C. **Gila Bend Fire Station 381 Bathroom Award of Bid:** The Mayor and Town Council shall discuss and possibly take action to Award the bid for the Gila Bend Fire Station 381 Bathroom Upgrade Project to Sand Tank Construction in the amount of \$8,975. **Discussion and Action**
- D. **Gila Bend Fire Station 381 Electrical Upgrades Award of Bid:** The Mayor and Town Council shall discuss and possibly take action to Award the bid for the Gila Bend Fire Station 381 Electrical Upgrades Project to Rounds Construction in the amount of \$15,275.00. **Discussion and Action**

## IV. BUSINESS – Discussion and possibly action on the following items:

- A. **Change Order #1:** The Mayor and Town Council shall discuss and possibly take action to approve Change Order #1 to the Well 6 Rejuvenation Project with AZCA Drilling and Pump, Inc. in the amount \$19,624.84. **Public Works Director Menard noted that water was hit at 618 feet, submersible pump not working, work stopped for this Change Order, and that more water will be available when project completed. Vice Mayor Turner motioned to approve. Motion seconded by Councilmember Sikes. Discussion on misunderstanding about whether the pump had been repaired. No further discussion. Motion passed unanimously; 7-0**
- B. **410 Papago Demolition Call for Bids:** The Mayor and Town Council shall discuss and possibly take action to Call for Bids for the Demolition of the burned out building located at 410 Papago. **Discussion and Action P&ED Director Fitzer noted that there are two buildings and this is the first one, bids exceeded \$5,000.<sup>00</sup>, only one bid included NESHAP, that a budget transfer will be needed at a later time and that RFP's will be posted tomorrow if Council approves tonight. Councilmember Holt motioned to approve a Call for Bids for 410 Papago. Motion seconded by Councilmember Gonzalez. No further discussion. Motion passed unanimously; 7-0**
- C. **415 Norma Demolition Call for Bids:** The Mayor and Town Council shall discuss and possibly take action to Call for bids for the Demolition of the burned out building located at 415 Norma. **Discussion and Action P&ED Director Fitzer noted that this is the same as the**

**above Item B., that certified letters were mailed and returned unopened, and that it will be published. Councilmember Holt motioned to call for bids for demolition of 415 Norma also. Motion seconded by Councilmember Gonzalez. No further discussion. Motion passed unanimously; 7-0**

**D. Termination of Lease Agreement and Maintenance Agreement: The Mayor and Town Council shall discuss and possibly take to terminate the existing copy machine lease with Ikon Financial Services and maintenance agreement with Ikon Office Solutions. **Discussion and Action** *Town Manager noted that Items D. and E. address the copy machine leases, noticed that the lease term is 60 months and will not expire until next year, would recommend tabling both items until the next meeting in order to research if there is a penalty fee and how much the fee would be, and that a savings of \$9,000.<sup>00</sup> would be realized by terminating. Director Young thanked Summer Villegas for the excellent job she did and noted that the leases would be up in one year and that the penalty fee could possibly still be a cost savings if under \$9,000.<sup>00</sup>. Town Manager Buss thanked Summer Villegas for the excellent job. Vice Mayor Turner motioned to remove items D. and E. from the agenda. Motion seconded by Councilmember Fernandez. No further discussion. Motion passed unanimously; 7-0***

**E. Copy Machine Lease: The Mayor and Town Council shall discuss and possibly take action to enter into a lease agreement for a Konica Bizhub C-652DS copy machine. The machine would be leased through Baystone Financial Group, aka Kansas State Ban of Manhattan and a maintenance agreement with Konica Monilta Business Services. **Discussion and Action** *(Item E. removed from Agenda; see Item D.)***

**V. MAYOR AND COUNCIL MEMBER'S REPORT ON CURRENT EVENTS**

(This is the time Council Member's may present a brief summary on current events. The Council may not propose, discuss, deliberate or take any legal action on the information presented)

**Councilmember Fernandez: No report**

**Councilmember Gonzalez wished everyone a Happy Thanksgiving**

**Councilmember Holt: No report**

**Councilmember Young: No report**

**Councilmember Sikes: No report**

**Vice Mayor Turner: No report**

**Mayor Henry: No report**

**Town Clerk Turner reported that the FY2012-2013 CDBG funding for projects has been suspended so there will be no funding next year.**

**P&ED Director Fitzer reported that a couple of Change Orders should be expected for the Butterfield Trail Waterline Project and that the waterline has been lengthened 147 feet; will be attending a scoping meeting for the streetscaping project tomorrow, will be attending a scoping meeting within the next two weeks on the Citrus Valley and Powerline Roads issues and thanked Counter Services Smith for doing a good job on the two demo's.**

**Finance Director Young reported on the finance meeting with Care 1<sup>st</sup> including additional funds available; gave update on WIFA grant for RO Plant solar panels; reported on award of funds for AZSTA grant application; auditors here in two weeks; reconciliation complete and reviewed work with Buckeye Valley Fire Department.**

**Public Works Director Menard reported that the ADOT grant application filed today; review of the Airport Master Plan work; reported on closing of T-Shade project grant; preliminary ACIP filed; status of Christmas lights; waiting on parts for Well #4; overview of runway repairs and issued a notice of receipt for the street improvement plans.**

**MCSO: Sergeant Dan Jones: No report.**

**VI. TOWN MANAGER REPORT**

**Town Manager Buss commented that staff is receiving fewer calls from the media regarding Prince Harry; staff reviews are completed and raises given; VPN card installation he performed at Care 1<sup>st</sup>; review of meetings with MAG and GPEC; noted he received an invitation from Chamber of Commerce President, Joe Getzwiller, to view the Pro Rodeo that will be participating in Butterfield Stage Days on February 18<sup>th</sup> and 19<sup>th</sup>; reviewed successful meeting with Project Carbon representatives and continue to move forward; expressed hope that announcements on the WIFA grants will be next week; reported on the GPEC bio-sciences meeting; thanked Director Young for doing the lions share of the work on the AZSTA grant and commented on the tremendous publicity received from his trip to Washington, DC.**

VII. CALL TO THE PUBLIC (*The procedures to follow if you address the Council are: Council requests that you express your ideas in three minutes or less and refrain from any personal attacks or derogatory statements about any individual . The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may respond to criticism made by those who have addressed the Council, may ask Staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.*)

**Joe Getzwiller, resident, thanked the Town for their assistance in making the Shrimp Fest a success.**

**Fred Hull, resident, spoke about the need to secure 211 Papago as there are broken windows, people living in back and it needs fixed up. He noted that the one on Scott near abandoned church should also be looked at and that the street signs need fixed.**

**Roxanne Brinker, resident, noted that 410 Papago is not boarded up.**

**Joe Getzwiller, resident, wished everyone a Happy Thanksgiving.**

**Gracie Pinette, resident, commented that between now and the next meeting, on December 7<sup>th</sup>, is Pearl Harbor Day and it is very important that the flag is flown at half-mast. She noted that she is a veterans wife and it is important that the flag be flown at half-mast when it should be.**

VIII. FUTURE AGENDA ITEMS

(This is the time Council Member's may request items be placed on future agenda's)

**Vice Mayor Turner motioned to add a Work Session to the next meeting to go over goals discussed at the retreat. Motion seconded by Councilmember Sikes. Motion passed unanimously; 7-0**

**Councilmember Holt moved to give Rocky Point permission to use backside of unused billboards. Seconded by Vice Mayor Turner. Motion passed unanimously; 7-0**

IX. EXECUTIVE SESSION: EXECUTIVE SESSION: The Town Council may go into executive session for purpose of obtaining legal advice for any of the above agenda items pursuant to A.R.S.38-431.03(A)(3); and for the purpose of obtaining legal advice regarding litigation pursuant to the Helm/Sabre Aircraft v. Town of Gila Bend pursuant to A.R.S. 38-431.03(A)(4). **Councilmember Holt moved to go into Executive Session. Motion seconded by Councilmember Fernandez. Motion passed unanimously; 7-0 Time: 6:32pm**

X. ADJOURNMENT

**The regular Council meeting reconvened at 7:26pm. Councilmember Sikes moved to adjourn. Motion seconded by Councilmember Fernandez. Motion passed unanimously; 7-0. Time of adjournment: 7:27pm**

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Ron Henry, Mayor

ATTEST:

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Beverly Turner, CMC  
Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held November 22, 2011, and the meeting was duly called and posted and that a quorum was present.

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Beverly Turner, CMC  
Town Clerk