

# TOWN OF GILA BEND

## Minutes of the September 4, 2012 Special Meeting

Pursuant to ARS 38-431.02, notice is hereby given that the TOWN COUNCIL will hold a Council meeting on September 4, 2012 beginning at **6:00** p.m., in the Gila Bend Town Council Chambers located at 644 W Pima, Gila Bend, Arizona. A copy of the final agenda will be available twenty-four hours prior to the meeting in the Town Clerk's Office, 644 West Pima, Gila Bend, AZ 85337.

### I. CALL TO ORDER

- A. Call to order **Mayor R. Henry called the meeting to order at 6:00pm**
- B. Pledge of Allegiance **Led by Mayor R. Henry**
- C. Invocation **Given by Town Attorney S. McClure**

### II. ROLL CALL

Mayor Ron Henry  
Vice-Mayor Chuck Turner  
Council Member Fernando Fernandez-  
**absent**  
Council Member Armida Gonzalez

Council Member Steve Holt  
Council Member Tommy Lee Sikes  
Council Member Donny Young

**Staff present: Town Manager R. Buss; Town Attorney S. McClure; Town Clerk B. Turner; Finance Director S. Young; Planning & Economic Development Director (PEDD) E. Fitzer; Public Works Director (PWD) B. Menard; Parks & Recreation Director (PRD) C. Turner; Deputy Town Clerk C. Eisenberger**

### III. CONSENT AGENDA (all items subject to approval by a single motion; any Council Member may require any of these items to be voted on separately **Vice Mayor C. Turner motioned to approve. Motion seconded by Council Member S. Holt. Mayor R. Henry asked if can get a breakdown of where the power is used and Finance Director S. Young noted that she will do line items to distinguish the different areas of usage. No further discussion. Motion approved: 6-0**

- A. **Approval of Council Meeting Minutes:** The Mayor and Town Council may discuss and possibly take action on the approval of the August 14, 2012 regular meeting minutes.  
**Discussion and Action**
- B. **Payment of Claims:** The Mayor and Town Council may discuss and possibly take action to ratify claims in the amount of \$314,124.67 for the period of August 1, 2012 through August 31, 2012.  
**Discussion and Action**
- C. **September 11, 2012 Regular Council Meeting:** The Mayor and Town Council may discuss and possibly take action to cancel the regular Council meeting of September 11, 2012 due to the date being a Day of Remembrance and the planned Ground Breaking Ceremony of the 911 Memorial.  
**Discussion and Action**
- D. **First Things First Amendment:** An amendment to the Town of Gila Bend Contract, adding \$75,000.00 in support of regional outreach services provided through First Things First.  
**Discussion and Action**

### IV. BUSINESS – Discussion and possibly action on the following items:

- A. **Court IGA:** Approval of an Intergovernmental Agreement by and between Maricopa County and the Town of Gila Bend regarding the operation of the Justice Court and Municipal Court located in Gila Bend. **Discussion and Action** **Town Manager R. Buss noted that items IV. A., B., and C. go together and will be discussed at the same time. Town Manager R. Buss reviewed the new Court IGA noting some of the changes and that the new IGA will be more beneficial to the Town. Town Attorney S. McClure reviewed the Ordinance and Resolution, noted the benefits of changes made and commented on the amount of traffic stops made and lack of written citations. Discussion on jail fees and costs. Council Member D. Young motioned to approve. Motion seconded by Vice Mayor C. Turner. No further discussion. Motion approved: 6-0.**

- B. **Ordinance 12-07:** An Ordinance of the Common Council of the Town of Gila Bend, Arizona, hereby amending the Town Code as hereinafter provided by adding Section 31.098 Court Fees, and further adopting Title 28 Uniform Bond Schedule and Title 4 Alcoholic Beverage Fee Schedule as attached hereto and incorporated by reference herein. **Discussion and Action Vice Mayor C. Turner moved to approve. Seconded by Council Member D. Young. No discussion. Motion approved; 6-0**
- C. **Resolution 12-07:** A Resolution of the Council of the Town of Gila Bend amending Resolution 00-10 as previously adopted and amended by setting certain Town Magistrate Court Fees as set forth herein, and further declaring as a public record that certain document filed with the Town Clerk and entitled "Ordinance 12-07 Court Fees". **Discussion and Action Motion to approve made by Council Member D. Young. Motion seconded by Vice Mayor C. Turner. No discussion. Motion approved: 6-0**
- D. **Library IGA First Amendment:** Approval of First Amendment to the Intergovernmental Agreement by and between Maricopa County Library District and the Town of Gila Bend. **Discussion and Action Town Manager Buss reviewed the amendment to the Library IGA noting it is a five year contract beginning on July 1, 2012. Council Member T. Sikes moved to approve. Motion seconded by Council Member A. Gonzalez. No further discussion. Motion approved: 6-0**
- E. **Gila Bend 9-11 Memorial Call for Bid:** The Mayor and Town Council may discuss and possibly take action to award the bid for the Gila Bend 9-11 Memorial Project to Rounds Construction in an amount not to exceed \$50,000.00. **Discussion and Action PEDD E. Fitzer spoke about the allotted cost for the park being insufficient to construct a usable park and need to work with the contractor price. Town Manager R. Buss noted that in-kind work and donations will still be sought and the Town should make sure it is done correctly and is something to be proud of. PEDD E. Fitzer noted that Rounds Construction was the low bidder and recommended that a motion to award the bid to include a not to exceed amount. He noted that this is Phase 1 of the project, is the bare bones but will look good and that the extra funds can be taken from the Contingency Fund. Vice Mayor C. Turner made a motion to award the bid to Rounds Construction with a not to exceed amount of \$130,000.<sup>00</sup>. Motion seconded by Council Member A. Gonzalez. No further discussion. Motion approved: 6-0**
- F. **Lawnmower Purchase:** The Mayor and Council may discuss and possibly take action on approving the purchase of a new commercial lawnmower in a not-to-exceed amount of \$17,500.00, and in compliance with Gila Bend Town Purchasing Code, Section 38.06. **Discussion and Action PRD C. Turner reviewed benefits of this lawnmower over others tested and recommended the purchase of the commercial lawnmower from AZ Machinery. Council Member S. Holt moved to approve purchase from AZ Machinery. Motion seconded by Vice Mayor C. Turner. No further discussion. Motion approved: 6-0**
- G. **Martin Avenue Signage, Striping & Quiet Zone Design:** The Mayor and Town Council may discuss and possibly take action to authorize staff to request a scope of work and to obtain a cost proposal from an engineering firm from the Town of Gila Bend On-Call list ranked under the council approved Transportation List to design signage, striping and all other infrastructure associated with a Quiet Zone for the Martin Avenue crossing of the Union Pacific Railroad. **Discussion and Action PEDD E. Fitzer summarized the status, reviewed the process and timeframe. Discussion on budgeted amount of \$50,000.<sup>00</sup>. Vice Mayor C. Turner made a motion to approve. Motion seconded by Council Member S. Holt. No further discussion. Motion approved: 6-0**
- H. **Consent to Apply for Program:** The Mayor and Town Council may discuss and possibly take action to direct staff to apply for the Maricopa Association of Governments (MAG) Transportation Improvement Program (TIP) FY2015-2017 Congestion Mitigation & Air Quality (CMAQ) Program funding for the Martin Avenue Pedestrian Improvements. **Discussion and Action PEDD E. Fitzer spoke about CMAC Program issues and noted that will continue applying for grants and program now provides for other areas of funding. Council Member T. Sikes moved to approve. Motion seconded by Vice Mayor C. Turner. No further discussion. Motion approved: 6-0**

I. **Consent to Apply for Program:** The Mayor and Town Council may discuss and possibly take action to direct staff to apply for the Maricopa Association of Governments (MAG) Transportation Improvement Program (TIP) FY2015-2017 Congestion Mitigation & Air Quality (CMAQ) Program funding for the Pima Street Pedestrian Improvements. **Discussion and Action** *PEDD E. Fitzer noted this is the same program discussed in Item H. but a different project that fits within program guidelines and will continue looking for other funding sources. Vice Mayor C. Turner made a motion to approve. Seconded by Council Member T. Sikes. No discussion. Motion approved: 6-0*

J. **Taping over Street Sign Numbers:** Request by Vice-Mayor C Turner to tape over numbers of certain street signs. **Discussion and Action** *Vice Mayor C. Turner reviewed his position on the street sign numbers. Discussion on effect of taping over the numbers on the signs. PEDD E. Fitzer spoke about issues in designing a grid needed for GIS mapping and future addresses and the different types of grids. Finance Director S. Young noted that the street sign for her residence shows her home as in the 700 block but her actual address is 808. Discussion on taping over numbers or moving signs, how many signs, and issues arising from conflicting sign numbers and house addresses. Town Manager R. Buss noted that street names will not be changed and there may have to be minor changes to only a few residences. Discussion on making a motion for staff to determine which signs need addressed. Vice Mayor C. Turner motioned for staff to identify incorrectly numbered signs and bring back to Council. Motion seconded by Council Member T. Sikes. Motion approved: 6-0*

V. ADJOURNMENT

*Vice Mayor moved to adjourn. Motion seconded by Council Member S. Holt. Motion approved: 6-0 Time of adjournment: 6:39pm*

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Ron Henry, Mayor

ATTEST:

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Beverly Turner, MMC  
Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the special meeting held September 4, 2012, and the meeting was duly called and posted and that a quorum was present.

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Beverly Turner, MMC  
Town Clerk