

TOWN OF GILA BEND

Minutes of the August 14, 2012 regular Council Meeting

Pursuant to ARS 38-431.02, notice is hereby given that the TOWN COUNCIL will hold a Council meeting on August 14, 2012 beginning at **6:00** p.m., in the Gila Bend Town Council Chambers located at 644 W Pima, Gila Bend, Arizona. A copy of the final agenda will be available twenty-four hours prior to the meeting in the Town Clerk's Office, 644 West Pima, Gila Bend, AZ 85337.

I. CALL TO ORDER

- A. Call to order **Mayor R. Henry called the meeting to order at 6:00pm**
- B. Pledge of Allegiance **Led by Mayor R. Henry**
- C. Invocation **Provided by Town Attorney S. McClure**

II. ROLL CALL

Mayor Ron Henry
Vice-Mayor Chuck Turner
Council Member Fernando Fernandez
Council Member Armida Gonzalez
Council Member Steve Holt
Council Member Tommy Lee Sikes
Council Member Donny Young

Staff present: Town Manager™ R. Buss, Town Attorney (TA) S. McClure, Town Clerk B. Turner, Finance Director S. Young, Publics Works Director (PWD) B. Menard, Parks & Recreation Director (P&RD) C. Turner, Deputy Town Clerk C. Eisenberger,

III. PUBLIC HEARING:

Community Development Block Grant Program. The Mayor and Town Council shall receive public comment on the submission of a project to the Community Development Block Grant Program. The proposed project must be chosen from the Town's Consolidated Plan that is on file with Maricopa County Community Development. **Public Comment Only Mayor Henry opened the Public Hearing at 6:02pm. Town Manager R. Buss advised that this is an opportunity to apply for CDBG funds for a project on the Capital Improvement Plan (CIP). Town Manager Buss read staff report, spoke on meeting with staff, reviewed the remaining projects on the CIP and noted that a production well would be a viable project. Councilmember T. Sikes noted that chances for funding of well were good but must move fast. Resident Fred Hull commented that CDAC has always been in favor of funding Gila Bend water projects. Mayor R. Henry noted the lack of funding for the 24" line if the current line falls into trouble. Town Manager R. Buss noted that bringing that line in is still being looked at, that it is a \$1 million project and that funds from the savings of the USDA-RD grant can be utilized with \$650,000 - \$700,000.⁰⁰ towards goal. Discussion on connection points of 24" line, timeframe for project completion and time to expend the USDA-RD and WIFA funds. No further public comments. Mayor R. Henry closed the Public Hearing at 6:11pm.**

IV. CONSENT AGENDA (all items subject to approval by a single motion; any Council Member may require any of these items to be voted on separately **Vice Mayor C. Turner motioned to approve the Consent Agenda. Motion seconded by Councilmember T. Sikes. No discussion. Motion to approve passed unanimously; 7-0**

- A. **Approval of Council Meeting Minutes:** The Mayor and Town Council may discuss and possibly take action on the approval of the July 24, 2012 regular meeting minutes.
Discussion and Action
- B. **Payment of Claims:** The Mayor and Town Council may discuss and possibly take action to ratify claims in the amount of \$22,468.39 for the period of July 16, 2012 through July 31, 2012.
Discussion and Action
- C. **August 28, 2012 Regular Council Meeting:** The Mayor and town Council may discuss and possibly take action to cancel the regular Council meeting of August 28, 2012 due to Council Member's attendance at the League of Arizona Cities and Towns Annual Conference and the Federal Primary Election. **Discussion and Action**

V. BUSINESS – Discussion and possibly action on the following items:

- A. **Resolution 12-05 CDBG Application Round II:** The Mayor and Town Council may discuss

and possibly take action to adopt Resolution 12-05 authorizing the Town to submit application to the Maricopa County Community Development for Community Development Block Grant Funds and execute awarded agreements. **Discussion and Action** *TM R. Buss reviewed the CDBG Round II Resolution. Vice Mayor C. Turner motioned to approve adopting Resolution 12-0t5. Motion seconded by Councilmember D. Young. No further discussion. Motion to approve passed unanimously; 7-0*

- B. **Resolution 02-06 “2012-2013 Fee Schedule”**: The Mayor and Town Council may discuss and possibly take action to adopt Resolution No 12-06 adopting the “Town of Gila Bend Fee Schedule 2012-2013”. **Discussion and Action** *TM R. Buss reviewed changes in the Fee Schedule noting most are minor changes and sanitation fees being the most prominent. TM R. Buss noted that feedback from Council was to keep sanitation ‘in-house’ but not discontinue negotiations. A meeting is scheduled for Thursday. Discussion on the \$2.⁰⁰ fee change will help with the shortfall and keep prices lower than competing private companies. Mayor R. Henry expressed concern over a private business taking the commercial accounts as they generate 78% of the sanitation revenues. Councilmember D. Young noted that this happened recently but was corrected. TM R. Buss noted that the \$2.⁰⁰ fee change can be reviewed in six (6) months time. New rates will take effect on October 1, 2012. Councilmember S. Holt moved to approve the fee schedule changes. Motion seconded by Councilmember A. Gonzalez. No further discussion. Motion to approve passed unanimously; 7-0*
- C. **Moto-Trax Development Agreement**: The Mayor and Town Council may discuss and possibly take action on terminating the May 2, 2007 development agreement with Moto-Trax pursuant to sections 21.03 and 21.4 of the development agreement, and to authorize the Town Manager to send a certified Notice of Termination letter to Moto-Trax. **Discussion and Action** *TM R. Buss reviewed Moto-Trax agreement, contract issues and letter from the Town. TA S. McClure noted he had reviewed the letter. Councilmember T. Sikes motioned to approve termination of the agreement. Motion seconded by Councilmember F. Fernandez. No further discussion. Motion to approve passed unanimously; 7-0*
- D. **Scott Avenue Project Professional Services Change Order 1**: The Mayor and Town Council may discuss and possibly take action to approve Change Order 1 related to the professional Services Agreement with Jacobs Engineering for the Scott Avenue Project. **Discussion and Action** *PWD B. Menard reviewed Change Order 1 and noted inspection time increased by 16% and that the inspector was doing an excellent job. Motion to approve Change Order 1 made by Councilmember T. Sikes. Councilmember S. Holt seconded. No further discussion. Motion to approve passed unanimously; 7-0*
- E. **Scott Avenue Waterline Project Change Orders 3 & 4**: The Mayor and Town Council may discuss and possibly take action to approve change orders 3 & 4 related to the Scott Avenue Waterline Project. **Discussion and Action** *PWD B. Menard reviewd Change Orders 3 and 4. Vice Mayor C. Turner motioned to approve. Seconded by Councilmember T. Sikes. No further discussion. Motion to approve passed unanimously; 7-0*
- F. **Christmas light Decorators presentation**: The Mayor and Town Council may discuss and possibly take action to select a project budget for a holiday lighting project in Community Park from December 3, 2012 through January 6, 2013. **Discussion and Action** *P&RD C. Turner reviewed the project and introduced Luke Del Bianco with Christmas Light Decorators. Mr. Del Bianco gave a brief summary of the company history and what they provide. Mr. Del Bianco used company website to show examples of their product/service. He reviewed benefits to community, noted that they do maintenance and Town would not be responsible for any vandalism or theft that occurs. Discussion on prices, sponsor funds and expenditure limitations and involvement of other organizations (Chamber of Commerce). Vice Mayor C. Turner spoke in favor of project and Councilmember S. Holt suggested staff come up with a recommendation. Vice Mayor C. Turner moved to table item. Seconded by Councilmember S. Holt. Motion passed unanimously; 7-0*
- G. **Brine Pond Expansion Design**: The Mayor and Town Council may discuss and possibly take action to approve a Professional Engineering Services Agreement with Ritoch-Powell for the design of the Brine Pond Expansion Project in the amount of \$39,748.40. **Discussion and**

Action PWD B. Menard reviewed the agreement. Councilmember S. Holt motioned to approve with Councilmember A. Gonzalez seconding the motion. No further discussion. Motion to approve passed unanimously; 7-0

- H. **Cemetery Road ROW Purchase of Title Reports:** The Mayor and Town Council may discuss and possibly take action to allow staff to purchase title reports for further Right of Way research for Cemetery Road Right of Way (ROW) and Easement Acquisition project in an amount not exceed \$5,000. **Discussion and Action PWD B. Menard reviewed Right-Of-Way issues pertaining to the request to purchase title reports. Motion to approve by Vice Mayor C. Turner. Motion seconded by Councilmember T. Sikes. No further discussion. Motion to approve passed unanimously; 7-0**
- I. **Authorization to Bid Equipment and Services:** The Mayor and Town Council may discuss and possibly take action to authorize staff to place equipment and services out to bid. Specifically Environmental Remediation Services, CAP Emergency Generator, RO High Pressure Pumps, Valve Exercise Machine, Shop Compressor and Shop Vehicle Lift. **Discussion and Action PWD B. Menard reviewed the specific items. Vice Mayor C. Turner questioned whether or not Towns other compressor could be utilized rather than purchase a new one and PWD B. Menard noted the need for hydraulic lift capabilities. Vice Mayor C. Turner moved to approve the authorization. Motion seconded by Councilmember D. Young. No further discussion. Motion to approve passed unanimously; 7-0**
- J. **Taping over Street Sign Numbers:** Request by Vice-Mayor C Turner to tape over numbers of certain street signs. **Discussion and Action Town Manager R. Buss requested this item be moved to next meeting since the Work Session on this item was postponed. Vice Mayor C. Turner questioned the need for a work session and asked what would it achieve and what would come out of it. Town Manager R. Buss spoke about street addressing principals and noted that Mayor R. Henry requested a Work Session. Vice Mayor C. Turner spoke about the need to get this done now then made a motion to fix the numbers to make them match the street numbers. Mayor R. Henry commented on his need to more fully understand the issue and his desire for a work session. Town Manager R. Buss suggested having a work session and to review process. Discussion on need to have PEDD E. Fitzers input. Councilmember D. Young motioned to table this item. Motion seconded by Councilmember F. Fernandez. No further discussion. Motion passed unanimously; 7-0**

ADDENDUM ITEM: V. K. Pima Street Master landscape and Streetscape plan: The Council may discuss and possibly take action on accepting a proposal from WLB Group for the provision of Professional Services for Pima Street Landscape Master Plan. **DISCUSSION AND ACTION PWD B. Menard reviewed. Town Manager R. Buss spoke about the length of time other company was taking to prepare the plans. Councilmember S. Holt moved to approve proposal acceptance. Motion seconded by Councilmember A. Gonzalez. No further discussion. Motion to approve passed unanimously; 7-0.**

- VI. MAYOR AND COUNCIL MEMBER'S REPORT ON CURRENT EVENTS
(This is the time Council Member's may present a brief summary on current events. The Council may not propose, discuss, deliberate or take any legal action on the information presented)
Councilmember F. Fernandez: No report
Councilmember A. Gonzalez congratulated Librarian Heather Goebel on the great Library grand opening.
Councilmember D. Young noted that he appreciated the attendance of the School Superintendant at the meeting.
Councilmember T. Sikes spoke about recent CDBG meeting.
Mayor R. Henry requested reports from available staff.
Town Clerk B. Turner: No report
Finance Director S. Young reported budget books done and thanked Accounts Clerk J. Carpenter for all of her assistance in getting them done; received AZSTA funds; and revenue surplus. She noted that her entire department will be gone next week receiving training in Utah on the Clarity upgrade and thanked Town Manager R. Buss for all of the work he had to do relating to the server/IT issues to make the upgrade possible. She noted

that the TPT/Use Tax breakdown requested by Mayor R. Henry will be completed when she receives the report from the state.

P&RD C. Turner reported the playground equipment project is completed, APS is working on the lights at the Rotary Park; getting quotes for re-carpeting Community Center lobby; tested John Deere equipment; electrical issues at pool; Punt, Pass and Kick program; pool closing; working with Social Services Director D. Dempsey on a calendar of activities; and working with Deputy Town Clerk C. Eisenberger on Gatlin signage.

PWD B. Menard reported on Well 6; hangar door at the airport; cross training with water crew; continuing with blading; Union Pacific Railroad abandoned wells; solar panels stolen from influent meter; and stranded pilots at airport. He commended Kevin Larson, Water/Wastewater, for sticking with it on the Butterfield Line issues.

VII. TOWN MANAGER REPORT

Town Manager R. Buss commended Finance Director S. Young for the great job done on the budget books. Reported on the status of the virtual server, the numerous issues encountered but upgrade required for Clarity and Laserfiche. Reported on the new solar facility just announced and status of Patriot Tower project, Calgon Carbon project, and three potential new locates through GPEC. Mr. Buss noted that the Urban Land Institute is interested in Gila Bend, he is working on a number of IGA's, congratulated Librarian Heather Goebel on the Library event and how nice it was to receive \$50,000 check for CAP.

VIII. MCSO REPORT

Captain R. Brice spoke about extra staff addressing park vandalism, arrests, and working with Town Manager R. Buss on the IGA. He commended Town Manager R. Buss for all of the work done and meetings attended for the IGA.

IX. CALL TO THE PUBLIC (The procedures to follow if you address the Council are: Council requests that you express your ideas in three minutes or less and refrain from any personal attacks or derogatory statements about any individual . The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may respond to criticism made by those who have addressed the Council, may ask Staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.) *Christina Hubbard, Gila Bend Chamber of Commerce, spoke about the Shrimp Festival and noted there will be a meeting on Thursday at 6:00pm at the real estate office. Mike Hubbard, resident, spoke on getting military involved in a community festival. Gracie Pinette, resident, noted that there will a flag ceremony at the Senior Center tomorrow and asked that anyone noticing an issue with the flag to please let her know. Fred Hull, resident, apologized to Council for bringing up the street numbering as it has become a big mess. Mr. Hull commented that Planning & Zoning should have been involved, a street numbering plan is needed and he would like letter explaining why his house is numbered 300 and street is numbered 500.*

X. FUTURE AGENDA ITEMS

(This is the time Council Member's may request items be placed on future agenda's)

Vice Mayor C. Turner motioned for future item for the agenda include authorization to go to bid for new air conditioning at Town Hall. Motion seconded by Councilmember T. Sikes. Motion passed unanimously; 7-0

XI. ADJOURNMENT

Vice Mayor C. Turner moved to adjourn. Motion seconded by Councilmember F. Fernandez. Motion passed unanimously; 7-0 Time of adjournment: 7:23pm

ATTEST:

Beverly Turner, MMC
Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held August 14, 2012, and the meeting was duly called and posted and that a quorum was present.

Beverly Turner, MMC
Town Clerk