

TOWN OF GILA BEND

Minutes of the June 27, 2013 Council Meeting

Pursuant to ARS 38-431.02, notice is hereby given that the TOWN COUNCIL will hold a special Council meeting on June 27, 2013 beginning at **6:00 p.m.**, in the Gila Bend Town Council Chambers located at 644 W Pima, Gila Bend, Arizona. A copy of the final agenda will be available twenty-four hours prior to the meeting in the Town Clerk's Office, 644 West Pima, Gila Bend, AZ 85337.

I. CALL TO ORDER

- A. Call to order **6:00pm by Mayor S. Holt**
- B. Pledge of Allegiance **led by Mayor S. Holt**
- C. Invocation **given by Town Attorney S. McClure**

II. ROLL CALL

Mayor Steve Holt
Vice-Mayor Chuck Turner
Council Member Fernando Fernandez
Council Member Armida Gonzalez
Council Member Ron Henry
Council Member Tommy Lee Sikes
Council Member James Turner

Town Manager F. Buss, Town Attorney S. McClure, Town Clerk B. Turner, Finance Director S. Young, Planning & Economic Development Director (PEDD) E. Fitzer, Parks & Recreation Director (PRD) C. Turner, Deputy Town Clerk C. Eisenberger

III. CONSENT AGENDA (all items subject to approval by a single motion; any Council Member may require any of these items to be voted on separately **Council Member R. Henry moved to approve the Consent Agenda. Second by Council Member A. Gonzalez. No discussion. Motion passed: 7-0**

- A. **Approval of Council Meeting Minutes:** The Mayor and Town Council may discuss and possibly take action on the approval of the June 11, 2013 work session and regular meeting minutes. **Discussion and Action**
- B. **Payment of Claims:** The Mayor and Town Council may discuss and possibly take action to ratify claims in the amount of \$246,701.87 for the period of June 1, 2013 through June 15, 2013. **Discussion and Action**

IV. BUSINESS – Discussion and possibly action on the following items:

- A. **Resolution No. 13-05:** A Resolution of the Town Council of the Town of Gila Bend, Arizona adopting fees for various services, materials and programs and declaring an emergency. **Discussion and Action Town Manager F. Buss noted that department heads went through the Fee Schedule to update or delete fees as needed, that deleted items are in red and the pit fees are new. Vice Mayor C. Turner moved to approve Resolution No. 13-05. Second by Council Member R. Henry. No discussion. Motion to approve Resolution No. 13-05 passed: 7-0**
- B. **Arizona State Purchasing Cooperative Agreement:** The Mayor and Town Council may discuss and possibly take action on the approval of the Arizona State Purchasing Cooperative Agreement between the State of Arizona Procurement Office and the Town of Gila Bend. **Discussion and Action Finance Director S. Young reviewed. Council Member R. Henry moved to approve the Arizona State Purchasing Cooperative Agreement. Second by Council Member A. Gonzalez. No discussion. Motion to approve the Arizona State Purchasing Cooperative Agreement passed: 7-0**
- C. **Contingency Transfer for the increase in Engineering Cost for Fiscal Year 2012-2013:** The Mayor and Town Council may discuss and possibly take action to approve a budgetary transfer from the Town Manager's contingency line item 10-46-700 to the Planning/ Economic Development line item 1-62-320 Engineering cost in the amount of \$75,000. **Discussion and Action PEDD E. Fitzer reviewed the increase. Discussion on engineering cost breakdown and PEDD Fitzer noted that inspection fees are the biggest part of the engineering cost and the amount saved on inspection fees for the Citrus Avenue/Powerline Road project showed that having a contracted inspector proved worthwhile. Council Member R. Henry moved to approve the contingency transfer for the increase in engineering cost for Fiscal Year 2012-2013. Second by Council Member**

F. Fernandez. No further discussion.

Motion to approve the contingency transfer for the increase in engineering cost for Fiscal Year 2012-2013 passed: 7-0

- D. **Contingency Transfer for the Purchase of a New Pool Pump and Motor for the Town Swimming Pool:** The Mayor and Town Council may discuss and possibly take action to approve a budgetary transfer from the Town Manager's contingency line item 40-46-700 to the Parks and Recreation line item 10-84-661 for Swimming Pool repairs in an amount not-to-exceed \$5,700. **Discussion and Action PRD C. Turner reviewed need for new pool pump and noted that he did a lot of looking around at the available pumps before bringing this to Council and that this new pump should be good for approximately 10 years. Vice Mayor C. Turner moved to approve the Contingency Transfer for the Purchase of a New Pool Pump and Motor for the Town Swimming Pool in an amount not to exceed \$5,700. Second by Council Member T. Sikes. Motion to approve the Contingency Transfer for the Purchase of a New Pool Pump and Motor for the Town Swimming Pool passed: 7-0**
- E. **Contingency Transfer for the Purchase of 30 Drager PSS7000 SCBA's:** The Mayor and Town Council may discuss and possibly take action to approve a budgetary transfer from the Town Manager's contingency line item 10-46-700 to the Fire Department line item 11-55-760 for the purchase of 30 SCBA Town Portion and sales tax in the amount of \$73,941.65 **Finance Director S. Young noted that this transfer must be done before the purchase, approved at the last Council meeting, can be made. No discussion. Motion to approve Contingency Transfer for the Purchase of 30 Drager PSS7000 SCBA's made by Council Member R. Henry. Second by Mayor S. Holt. Motion to approve Contingency Transfer for the Purchase of 30 Drager PSS7000 SCBA's passed: 7-0**
- F. **RO Production Well Drilling Call for Bids:** The Mayor and Town Council may discuss and possibly take action to Call for Bids for the RO Production Well Drilling Project DG 1208. **Discussion and Action PEDD E. Fitzer reviewed project and noted that this will be ready to go out for bid within three (3) weeks. Discussion on cost, project to be done in two (2) phases, well location, testing is done while drilling and on size of line (8") and type of pump (turbine). Council Member R. Henry moved to approve the RO Production Well Drilling Call for Bids. Second by Council Member T. Sikes. Motion to approve RO Production Well Drilling Call for Bids passed: 7-0**
- G. **Martin Avenue Pedestrian, Landscaping, Signage, Striping & Quiet Zone Project Call for Bids:** The Mayor and Town Council may discuss and possibly take action to Call for Bids for the Martin Avenue Pedestrian, Landscaping, Signage, Striping & Quiet Zone Project. **Discussion and Action PEDD E. Fitzer reviewed the project. Discussion on funding, design (done), and will be bid out as soon as bid documents are completed. Vice Mayor C. Turner moved to approve the Martin Avenue Pedestrian, Landscaping, Signage, Striping & Quiet Zone Project Call for Bids. Second by Council Member J. Turner. No further discussion. Motion to approve the Martin Avenue Pedestrian, Landscaping, Signage, Striping & Quiet Zone Project Call for Bids passed: 7-0**
- H. **Well 4 Pit Operation:** The Mayor and Town Council may discuss and possibly take action on specifying days and times of operations, security cameras, signage, restrictions on commercial dumping and restrictions on non-bulk disposal, relative to the Well 4 Pit Operations. **Discussion and Action Town Manager F. Buss reviewed, noting that he spoke with several of the Council Members and all seem to be on common ground on most of the issues and that once in place the operation of the pit should be reviewed every three (3) months. Discussion on hours of operation, fees and amount of signage needed. Town Attorney S. McClure commented that most of the illegal dumping is taking place during the weekend with Saturday being the busiest day from his observations. Vice Mayor C. Turner moved to approve the Well 4 Pit Operation with the changes: eight (8) hours/day, 56 hours/week, manned on Saturday and Sunday 8:00am – 4:00pm with a review of operation every three (3) to four (4) months. Second by Council Member R. Henry. Motion to approve the Well 4 Pit Operation with the changes: eight (8) hours/day, 56 hours/week, manned on Saturday and Sunday 8:00am – 4:00pm with a review of operation every three (3) to four (4) months passed: 7-0**

- I. **Adopt F/Y 2011/2012 Town Tentative Budget:** The Town Council shall discuss and possibly take action to adopt the F/Y 2013/2014 Town Tentative Budget. **Discussion and Action Town Manager noted he spoke with five (5) Council Members, reviewed the difference between Tentative and Final budget, no major changes noting pretty much the same as last year and that the Town should have a surplus for the fourth (4th) year in a row. Discussion on a 3% Merit Increase with a satisfactory review, COLA increase and that the Budget Calendar that must be adhered to is set by state statute. Discussion on having a Work Session prior to Final Budget approval. Council Member J. Turner moved to adopt the tentative budget with \$5,000 added for audio systems for outdoors and council chambers. Second by Council Member F. Fernandez. Motion to adopt the tentative budget with \$5,000 added for audio systems for outdoors and council chambers passed: 7-0**

- V. MAYOR AND COUNCIL MEMBER'S REPORT ON CURRENT EVENTS
(This is the time Council Member's may present a brief summary on current events. The Council may not propose, discuss, deliberate or take any legal action on the information presented)
Council Member F. Fernandez thanked Town Manager F. Buss for getting graffiti taken care of so quickly.
Council Member R. Henry commended staff on the banners.
Council Member A. Gonzalez thanked the Fire Department for putting out the fire north of her home.
Vice Mayor C. Turner thanked resident Paul VanZant for his hard work on graffiti removal and also to Council Member R. Henry for assisting.
Mayor S. Holt reported on the MAG meeting he attended with Town Manager F. Buss and Vice Mayor C. Turner, commenting that it was nice to meet everyone and noted that being a member of MAG is a good thing.
Council Member T. Sikes: no report
Council Member J. Turner: no report

- VI. TOWN MANAGER REPORT
Town Manager F. Buss reported on his trip to Washington, D.C. as one of three (3) spokespersons from Arizona invited to speak with members of the House and Senate and others on the Public Lands Renewable Energy Act, reviewed a few of the meetings attended and noted that many in the federal government already knew about Gila Bend and there were many positive comments about Gila Bend made.

- VII. MCSO REPORT
Lt. Chuck Siemans reported for Capt. Wheland as he is on vacation. He gave a brief bio of his history with MCSO and reviewed the report provided to Council. He reported on the illegal crossing of the border and that an arrest was made in regards to illegal scrapping of metal and that approximately six (6) more arrests will be made soon. Council Member R. Henry asked about the arson case status and Mayor S. Holt requested that they please keep up the work being done about the graffiti.

- VIII. CALL TO THE PUBLIC (The procedures to follow if you address the Council are: Council requests that you express your ideas in three minutes or less and refrain from any personal attacks or derogatory statements about any individual . The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may respond to criticism made by those who have addressed the Council, may ask Staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.) **Resident Terry Basu commented on how nice the banners looked and thanked PRD C. Turner for the good job.**

- IX. FUTURE AGENDA ITEMS
(This is the time Council Member's may request items be placed on future agenda's)
Council Member R. Henry requested that a Work Session be held at 5:00pm on July 9, 2013

- X. EXECUTIVE SESSION: Pursuant to A.R.S. 38-431.03(A)(3)The Town Council may go into executive session for purpose of obtaining legal advice for any of the above agenda items. **No Executive Session called.**

XI. ADJOURNMENT
Council Member F. Fernandez moved to adjourn. Second by Vice Mayor C. Turner. Motion to adjourn passed: 7-0 Time of adjournment: 7:31pm

Steven Holt, Mayor

ATTEST:

Beverly Turner, MMC
Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held June 27, 2013 and the meeting was duly called and posted and that a quorum was present.

Beverly Turner, MMC
Town Clerk