

TOWN OF GILA BEND

Minutes of the March 12, 2012 regular Council meeting

I. CALL TO ORDER

- A. Call to order **Mayor Henry called the meeting to order at 6:00pm**
- B. Pledge of Allegiance **Led by Mayor Henry**
- C. Invocation **Given by Town Attorney McClure**

II. ROLL CALL

Mayor Ron Henry
Vice-Mayor Chuck Turner
Council Member Fernando Fernandez-**absent**
Council Member Armida Gonzalez
Council Member Steve Holt
Council Member Tommy Lee Sikes
Council Member Donny Young - **absent**

Staff present: Town Manager Buss, Town Attorney McClure, Town Clerk Turner, Finance Director Young, Planning and Economic Development Director Fitzer, Public Works Director Menard, Parks and Recreation Director Turner, Counter Services Smith, Deputy Town Clerk Eisenberger

Mayor Henry gave his condolences to Town Attorney McClure for the loss of his mother. Town Attorney McClure thanked the Mayor, Council, Management and Staff for the plant that was sent from the Town. He noted that it was well received by everyone and the thoughtfulness was truly appreciated.

III. CONSENT AGENDA (all items subject to approval by a single motion; any Council Member may require any of these items to be voted on separately **Councilmember Holt moved to approve. Motion seconded by Councilmember Gonzalez. No discussion. Motion passed unanimously; 5-0**

- A. **Approval of Council Meeting Minutes:** The Mayor and Town Council shall discuss and possibly take action on the approval of the February 21, 2012 regular meeting minutes and the March 7, 2012 special meeting minutes. **Discussion and Action**
- B. **Payment of Claims:** The Mayor and Town Council shall discuss and possibly take action to ratify claims in the amount of \$142,087.74 for the period of February 15, 2012 through February 29, 2012. **Discussion and Action**
- C. **Cleveland Avenue Road Closure:** The Mayor and Town Council shall discuss and possibly take action on a request to close Cleveland Avenue for a one day special event and re-route traffic onto Capitol Avenue. **Discussion and Action**

IV. BUSINESS – Discussion and possibly action on the following items:

- A. **Ordinance 12-03:** An Ordinance of the Common Council of the Town of Gila Bend, Maricopa County, Arizona, enacting and adopting a supplement to the Code of Ordinances for the Town of Gila Bend, Arizona and declaring an emergency. **Discussion and Action**
Town Clerk Turner reviewed the codification process and noted that this is an annual occurrence. Vice Mayor Turner moved to approve. Motion seconded by Councilmember Sikes. No further discussion. Motion passed unanimously; 5-0
- B. **Cobra Services Agreement:** The Mayor and Town Council shall discuss and possibly take action to enter into an agreement effective February 1, 2012 with Goldleaf Partners for Cobra Administration Services. **Discussion and Action**
Town Manager Buss noted this was brought before Council previously and now they have lowered their rates. Councilmember motioned to approve. Motion seconded by Councilmember Gonzalez. No further discussion. Motion passed unanimously; 5-0
- C. **Copy Machine Lease Agreement:** The Mayor and Town Council shall discuss and possibly take action to enter into a 60 month lease for a Konica Minolta Bizhub C-654 copy machine. This machine would be leased through Baystone Financial Group, aka Kansas State Bank of Manhattan and a maintenance agreement with Konica Minolta Business Services. **Discussion and Action**

Director Young advised the original model brought before Council is no longer made and reviewed the equipment upgrade with a cost of \$7.80 per month more than Council had originally approved. Discussion on whether the new copy machine had a life expectancy of five years. Vice Mayor Turner motioned to approve. Councilmember Sikes seconded the motion. No further discussion. Motion passed unanimously; 5-0

- D. **Payment to BVFD for EMS Service for FY ending 2011:** The Mayor and Town Council shall discuss and possibly take action to authorize payment in the amount of \$27,062.00, to Buckeye Valley Fire District for ambulance services provided for FY 2010-2011. **Discussion and Action**
Vice Mayor Turner noted that he would abstain from any discussion and voting on this matter. Finance Director Young reviewed the rate and Town's cost. Discussion on this is one quarter of last years, down to approximately 25% bad debt, will show a change next year and Buckeye Valley was commended on the good job they are doing. Councilmember Sikes motioned to approve. Motion seconded by Councilmember Holt. No further discussion. Motion passed unanimously; 4-0
- E. **Scott Avenue Waterline Project Purchase of Materials:** The Mayor and Town Council shall discuss and possibly take action to Purchase Materials for the Scott Avenue Waterline Project from Ferguson Waterworks in the amount of \$109,528.07 and to authorize the Town Manager to execute any and all documents related to said project. **Discussion and Action**
Director Fitzer noted contractor is on State Contract, bid closes this Thursday, stockpile purchased materials at Well #4, under budget on materials and reviewed the project timeline. Councilmember Sikes moved to approve. Motion seconded by Councilmember Holt. No further discussion. Motion passed unanimously; 5-0
- F. **Capitol Avenue Waterline Project Call for Bids:** The Mayor and Town Council shall discuss and possibly take action to Call for Bids for the Capitol Avenue Waterline Project. **Discussion and Action**
Director Fitzer reviewed project status and noted that purchase and stockpiling of materials same as Scott Avenue Waterline Project, will allow staff to be ready to go to bid and help move the project along. Councilmember Holt motioned to approve. Councilmember Gonzalez seconded. No further discussion. Motion passed unanimously; 5-0
- G. **Replacement of Airport Runway and Taxiway Signs:** The Mayor and Town Council shall discuss and possibly take action to Award a Sole Source bid to LUMACURVE Airfield Signs in the amount of \$9,254.53, waive bidding requirements and authorize the Town Manager to execute any and all documents related to said project. **Discussion and Action**
Town Manager Buss noted that this item will not come back to Council for approval but will be approved by the Town Manager unless otherwise noted in the motion. Director Menard reviewed the current airport lighting and signage. Discussion on this is considered maintenance and not reimbursed by the FAA. Vice Mayor Turner moved to approve. Councilmember Holt seconded the motion. No further discussion. Motion passed unanimously; 5-0
- H. **RO Solar RFP Award:** The Mayor and Town Council shall discuss and possibly take action to award the Town of Gila Bend RO Solar Project to Solon Corporation and to enter into Contract Negotiations. **Discussion and Action**
Director Fitzer reviewed the RFP and SOLON's qualities, warranties, and guarantees. Discussion on SOLON's length of time doing business. Councilmember Holt motioned to approve. Motion seconded by Councilmember Gonzalez. No further discussion. Motion passed unanimously; 5-0
- V. **MAYOR AND COUNCIL MEMBER'S REPORT ON CURRENT EVENTS**
(This is the time Council Member's may present a brief summary on current events. The Council may not propose, discuss, deliberate or take any legal action on the information presented)
Councilmember Gonzalez: No report
Councilmember Holt thanked the EMT's and Fire Department on their handling of his fathers issue. He noted that they found a potential problem, took him to the hospital where he received a pacemaker immediately. He noted that their diligence probably saved his fathers life.

Vice Mayor Turner thanked the Council for all of the support they have given the Fire Department, expressed his condolences to Town Attorney McClure and noted that he was glad to see the prisoners back here working.

Parks and Recreation Director Turner reviewed current projects, noted the pool losing water due to pump problem, that residents have inquired about Little League start date and that the progress of the lighting project will determine Little League start date.

Finance Director Young reviewed the W-2 problem and remedy, the ambulance cost and revenue is completed, that she and the Town Manager have a budget meeting with First Things First tomorrow, audit is complete and that she will begin researching the sanitation figures tomorrow.

Town Clerk Turner reported that tomorrow are the franchise elections, reviewed the proposed legislative bill regarding elections noting that if passed will take away local control and requested that Council get involved.

Director Menard reported that he is working with consultant on the Street Evaluation Project, San Lucy put a tap in the new waterline that the Town can utilize, new water truck is being prepped, inmates here for a few days, working on budgets, looking for an ice machine and beginning to clean up Well #4 hazards.

Director Fitzer reviewed the Scott Avenue Waterline project. He noted that Project Carbon will go before Planning and Zoning on the 15th of March, their officials here on the 15th and should announce next Tuesday or Wednesday. Director Fitzer reviewed the 9/11 Memorial Project and status of MAG GIS Mapping Project.

VI. TOWN MANAGER REPORT

Town Manager Buss spoke about the Gila Bend Transmission Initiative and importance of natural gas to the line also, reviewed the meeting he and Director Fitzer attended with APS, CA utilities and procurement people, meeting with department heads on their Top 5's, and reviewed the MAG, GPEC and Brookings Institute meeting on economic development and the possibilities of finding funds to address issues regarding Cemetery Road and our main street among other things. Town Manager Buss reported on the Chamber meeting, Solar Summit interview and filming, the BBC filming a documentary at Solana.

Counter Services Smith commented that Carl's, Jr. had a problem with the gas that was resolved and there is truck tire repair shop for semi's going in at Loves.

VII. CALL TO THE PUBLIC (*The procedures to follow if you address the Council are: Council requests that you express your ideas in three minutes or less and refrain from any personal attacks or derogatory statements about any individual. The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may respond to criticism made by those who have addressed the Council, may ask Staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.*)

Mac Brown of Brown & Associates commented that the City of Tombstone did a sanitation study and we should contact George Barnes, City Clerk for information.

Fred Hull, resident, spoke about recycling, reading about many communities raising rates on sanitation services, noted that Gila Bend had the first Heil truck in the state and the Town needs to have Heil come down here to discuss the truck and arm.

Counter Services Smith noted that the Spay/Neuter Clinic will be in Gila Bend on April 14th.

Mayor Henry urged everyone to vote tomorrow and that an affirmative vote will benefit the Town.

VIII. FUTURE AGENDA ITEMS

(This is the time Council Member's may request items be placed on future agenda's)

Vice Mayor Turner proposed that with Council approval that the Sanitation RFP be put on next agenda. There was a comment that Council approval was not needed. Vice Mayor Turner requested that he would like to have on the next agenda looking at and reviewing the hiring of a consultant to assist with the administrative review process, currently and in the future.

IX. EXECUTIVE SESSION: The Town Council may go into executive session for purpose of obtaining legal advice for any of the above agenda items pursuant to A.R.S.38-431.03(A)(3);

No Executive Session called.

X. ADJOURNMENT

Vice Mayor Turner moved to adjourn. Motion seconded by Mayor Henry. No discussion. Motion passed unanimously; 5-0 Time of adjournment: 6:44pm

Ron Henry, Mayor

ATTEST:

Beverly Turner, MMC
Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the meeting held March 12, 2012, and the meeting was duly called and posted and that a quorum was present.

Beverly Turner, MMC
Town Clerk