

TOWN OF GILA BEND

Minutes of the January 10, 2012 regular Council meeting

I. CALL TO ORDER

- A. Call to order **Mayor Henry Henry called the meeting to order at 6:00pm**
- B. Pledge of Allegiance **Led by Mayor Henry**
- C. Invocation **Given by resident Fred Hull**

II. ROLL CALL

Mayor Ron Henry
Vice-Mayor Chuck Turner
Council Member Fernando Fernandez
Council Member Armida Gonzalez
Council Member Steve Holt
Council Member Tommy Lee Sikes
Council Member Donny Young - **absent**

Staff present: Town Manager Buss, Town Attorney McClure, Town Clerk Turner, Finance Director Young, Public Works Director Menard, Parks and Recreation Director Turner, Deputy Town Clerk Eisenberger

III. CONSENT AGENDA (all items subject to approval by a single motion; any Council Member may require any of these items to be voted on separately **Councilmember Sikes moved to approve. Motion seconded by Councilmember Fernandez. No discussion. Motion passed unanimously; 6-0**

- A. **Approval of Council Meeting Minutes:** The Mayor and Town Council shall discuss and possibly take action on the approval of the December 27, 2011 regular meeting minutes. **Discussion and Action**
- B. **Payment of Claims:** The Mayor and Town Council shall discuss and possibly take action to ratify claims in the amount of \$7,438.52 for the period of December 16, 2011 through December 31, 2011. **Discussion and Action**

IV. BUSINESS – Discussion and possibly action on the following items:

- A. **Mayor and Council Laptops:** The Mayor and Town Council shall discuss and possibly take action on the purchase of seven (7) iPad 2's, with 3G capability, Bluetooth keyboards, and total not to exceed cost of \$10,000.00 for use by the Town Council. **Discussion and Action Councilmember Holt moved to approve. Seconded by Councilmember Fernandez. Discussion concern on learning curves and IT, going paperless, having in place with new website and records management program Discuss time needed to set each up, patience needed and good reason to begin now, level of professionalism and efficiency raised. It was noted that the basic system would be set up and other applications added later and that there should be no problem with any Councilmember being able to operate. No further discussion. Motion to approve passed unanimously; 6-0**
- B. **All Covered Contract Adjustment:** The Mayor and Town Council shall discuss and possibly take action on increasing the rate for All-Covered to \$175.00 per month. The change is necessitated by the addition of 7 laptops/workstations. **Discussion and Action Town Manager Buss noted that this is for adding work stations to All-Covered contract for support, includes discounted rate for number of stations plus a government discount. Discussion on insurance for loss, damage, etc. No further discussion. Councilmember Sikes moved to approve. Motion seconded by Councilmember Holt. Motion passed unanimously; 6-0**
- C. **Verizon 3G Network Service:** The Mayor and Town Council shall discuss and possibly take action on purchasing seven (7) 3G licenses \$210.00 per month (\$30 per license). **Discussion and Action Councilmember Holt moved to approve. Motion seconded by Councilmember Sikes. No discussion. Motion passed unanimously; 6-0**
- D. **Document and Agenda Management System RFP:** The Mayor and Town Council shall discuss and possibly take action to authorize staff to issue a Request for Proposal (RFP) for a Document and Agenda Management System. **Discussion and Action Vice Mayor Turner moved to approve. Motion seconded by Councilmember Fernandez. No discussion. Motion passed unanimously; 6-0**

- E. **Citrus Valley Road and Powerline Road Intersection:** The Mayor and Town Council shall discuss and possibly take action to approve a professional Engineering Services Agreement with Ritoch-Powell for Construction Administration Services for the intersection of Citrus Valley Road and Powerline Road in the amount of \$11,976.00. **Discussion and Action** *Director Menard noted that the design was approved at the last council meeting but the design and administration was combined. Councilmember Holt moved to approve. Motion seconded by Councilmember Gonzalez. No further discussion. Motion passed unanimously; 6-0*
- F. **Budgetary Transfer:** The Mayor and Town Council shall discuss and possibly take action to transfer funds from the Town Manager's Contingency line item 10-46-700 into the Public Works Demolition line item 10-60-770 in the amount of \$21,663.56. **Discussion and Action** *Director Menard noted that this is to demo the two buildings. Vice Mayor Turner moved to approve. Motion seconded by Councilmember Fernandez. No further discussion. Motion passed unanimously; 6-0*
- V. MAYOR AND COUNCIL MEMBER'S REPORT ON CURRENT EVENTS
(This is the time Council Member's may present a brief summary on current events. The Council may not propose, discuss, deliberate or take any legal action on the information presented)
Councilmember Fernandez: No report
Councilmember Gonzalez; No report
Councilmember Holt thanked the Chamber for a great meeting today with Mary Rose Wilcox as the speaker.
Councilmember Sikes: No report
Vice Mayor Turner noted that the funeral for Deputy Coleman will be on Friday and that Fire Department personnel will attend on behalf of the Town. He noted that Deputy Coleman served in Gila Bend for many years.

Reports from:

- Town Clerk Turner:reported that 25 boxes of records were destroyed, that Council meetings can be held at the media center beginning February 14th at a cost of \$60.⁰⁰ per meeting and requested that Councilmembers remember to turn in their books and financial disclosures.**
Director Turner reported that he is working with the Chamber on Butterfield Stage Days and that he put out a Call for Bids on two projects.
Director Young reported that she is working on procurement cards for Directors, the benefits to each department having its own card, cards do not replace procurement process which must still be followed, that the Town credit card had been compromised this week and working with bank so there are no charges to Town. Reported that she answered questions on the WIFA grant, that there was a glitch in Caselle which took two days to fix and that the Clarity program is 60 days out.
Director Menard reported on the final runway inspection with numbers to be painted on Friday, stop sign striping, Well #4 meter is finalized and wireless, jetting almost completed, attended two preconstruction meetings today, attended a good meeting with Dept. of Corrections with a few minor issues to work out and that he will be starting vacation on Thursday but will return by the next Council meeting.
- VI. TOWN MANAGER REPORT **Town Manager Buss reported on the Solana plant tour tomorrow with the Secretary of the Interior, Ken Salazar, and a group of dignitaries. He reported on the \$150,000.⁰⁰ grant through the County for the Library expansion, meeting on Transmission Line Initiative Plan has a lot of interest and 23 commitments, will be meeting on Friday, January 20th with Directors Dempsey and Fitzer and Gloria Munoz regarding housing needs in Gila Bend and that he and Director Fitzer will be attending A Global Logistics meeting regarding feasibility of an industrial park around the Gila Bend Airport.**
- VII. CALL TO THE PUBLIC *(The procedures to follow if you address the Council are: Council requests that you express your ideas in three minutes or less and refrain from any personal attacks or derogatory statements about any individual . The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may respond to criticism made by those who have addressed the Council, may ask Staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.)* **Resident Fred Hull commented that he had the opportunity to drive around the Gatlin Site and noticed the fence cut in several places on the west side of the**

site. Director Turner noted that he was aware of the problem and that irrigators and farm personnel are using it as a shortcut and that it will be addressed.

VIII. FUTURE AGENDA ITEMS

(This is the time Council Member's may request items be placed on future agenda's) **No future agenda items discussed.**

IX. EXECUTIVE SESSION: The Town Council may go into executive session for purpose of obtaining legal advice for any of the above agenda items pursuant to A.R.S.38-431.03(A)(3); **No Executive Session called.**

X. ADJOURNMENT

Vice Mayor Turner moved to adjourn. Motion seconded by Councilmember Sikes. No discussion. Motion passed unanimously; 6-0. Time of adjournment: 6:37pm

Ron Henry, Mayor

ATTEST:

Beverly Turner, MMC
Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held January 10, 2012, and the meeting was duly called and posted and that a quorum was present.

Beverly Turner, MMC
Town Clerk