

TOWN OF GILA BEND

Minutes of the July 22, 2009, Council Meeting

I. CALL TO ORDER

- A. Call to order – **Mayor Henry called the meeting to order at 5:00 pm.**
- B. Pledge of Allegiance – **Pledge of Allegiance was led by Mayor Henry.**
- C. Invocation – **Invocation was given by Vice Mayor Hull.**

II. ROLL CALL

Mayor Ron Henry	Council Member Chuck Turner - absent
Vice-Mayor Fred Hull	Council Member James "Bud" Turner - absent
Council Member Fernando Fernandez	Council Member Donny Young
Council Member Armida Gonzalez	

Staff Present

Town Clerk Turner, Town, Public Works Director/Engineer Parsi, Fire Chief Birchfield, Finance Director Young, Records Clerk Eisenberger, Parks/Recreation Director Hoffman

III. CONSENT AGENDA (all items subject to approval by a single motion; any Council Member may require any of these items to be voted on separately).

Vice Mayor Hull moved to approve Items (a) and (c) of the Consent Agenda and remove Item (b) for separate discussion and action. Council Member J. Turner seconded. Motion to remove Item (b) from the Consent Agenda and approve Items (a) and (c) passed unanimously, 6-0.

- a. Approval of July 7, 2009 Meeting Minutes. The Town Council shall discuss and possibly take action on the approval of the July 7, 2009 minutes.
- b. Approval of Emergency Expenditure Report. The town Council shall discuss and possibly take action upon the approval of an emergency expenditure report, pursuant to section 3.12.040 of the Town of Gila Bend Municipal Code. The report is in regards to expenditures required for Navajo Pump to complete work that was not done by the previous vendor at Well #7 and unknown to the Town or Navajo Pump has been apprised of the Town's procurement policy pursuant to this matter.
- c. Contract Approval. The Town Council shall discuss and possibly take action on the approval of a contract with PBS&J for the provision of engineering services related to the update of the airport layout plan (APL) and the shade hangers. This is a FAA requirement.

Vice-Mayor Hull moved to approve Consent Agenda. Seconded by Council Member Young. Motion to approve passed unanimously.

IV. BUSINESS - Discussion and possible action on the following items:

- a. Public Hearing: F/Y 09/10 Budget, Property Tax Levy and Truth in Taxation. The Town Council shall receive Public Comment relating to the F/Y 09/10 Budget, Property Tax Levy and Truth in Taxation.
- b. American Recovery and Reinvestment Act (ARRA) Stimulus Funding For Signage. Request by the Town Manager for assistance in locating road and monument signage throughout the Town of Gila Bend. Funding in the amount of \$33,000 has been allocated to the Town via the ARRA Stimulus program to design and construct signage improvements. **Discussion and Action.**

Town Manager Buss spoke about the stimulus money available through ADOT in the amount of \$33,000 for signage and gave a PowerPoint presentation addressing:

1. **types of signage: roadway, welcome, and monument;**

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2. costs for each type: basic style between \$250 - \$1,000 and monument style beginning at \$5000; modifications and additions extra

3. ADOT will take 10% off top of awarded funds and engineering fees

Discussion on best location for signs included possibility of portable signage, affect of new freeway changes, monument sign at airport or at most northern boundary of city limits, solar lighting of signage, and best type of signage: directional, attractions, or combination. Discussion on possible sign placement locations included: northern most boundary, Interstate 8 and Butterfield Trail, Maricopa Rd., Citrus Valley Rd. area, and Town Office. Discussion on the need to submit to ADOT as soon as possible as the federal end takes some time. Town Manager Buss noted that he would put some ideas together and submit to ADOT to determine feasibility of locations and recommendations. Vice Mayor Hull moved to table this item until the next council meeting. Seconded by Council Member C. Turner. Motion passed unanimously, 6-0.

- c. Adopt F/Y 2009-2010 Town Tentative Budget. The Town Council shall discuss and possibly take action to adopt the F/Y 2009/2010 Town Tentative Budget. **Discussion and Action. (BINDER)**

Town Manager Buss spoke on the difficulties of doing the budget being more pronounced this year because of the state of the economic situation. He spoke on the nature of the Tentative Budget is to set expenditures and once approved there are statutory requirements to be followed and that August 3, 2009 is the deadline date to adopt the Fiscal Year Budget. This year's budget includes sponsorship money, funds needed for council members to promote Gila Bend, General Administration was moved to each department, and placement of contingency funds. Discussion on contingency fund use is for emergencies and approved by Council. Last year funds were taken from Special Projects. Discussion on importance of monitoring the budget expenditures monthly. Town Manager Buss noted that the department heads provided the budgeted expenditure amounts listed in the budget, line items (except for personnel salaries/wages) can be moved and adjusted with some flexibility within the department but that adjustments between departments must be decided by Council. Town Manager Buss cautioned that the budget will be monitored and if no revenue is received the expenditures will be put on hold.

Courts/Legal discussion included: budgeted \$20,000 for extraordinary expenses; no incoming revenue from Courts and Town pays the majority of the bills; whether MCSO is able to show that Board of Supervisors did not count on Gila Bend jailing fees, and feasibility of continuing looking at alternative policing.

Fire/EMS discussion included:

(1) the \$120,000 for the addition that was borrowed last year with understanding that it was to be replaced this year, amount budgeted in the contingency funds, available grant funding possibilities should be explored first, having the expenditure whether at budgeted item or contingency fund provides the opportunity to spend those funds

(2) more funds needed than the \$12,000 allotted for vehicle/equipment repairs and maintenance, some of the vehicles do not run or cannot be moved, the need to get vehicles certified, and increasing to \$25,000 would be more beneficial. Town Manager Buss noted that Council can increase amounts budgeted through the motion process. It was mentioned that Chief Birchfield, and other department heads, should be the ones making decisions on what expenditures they are

anticipating due to their knowledge of their department.

(3) phone lines in two trucks that are not working were discussed and that they had been eliminated and are no longer being paid by the Town. Council Member C. Turner moved to increase GL#11-55-435 budgeted amount from \$12,000 to \$25,000. Seconded by Council Member J. Turner. Motion passed unanimously, 6-0.

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Water/Wastewater discussion included the need for a 45kw back-up generator for the booster station for an additional \$20,000 not on the budget, brine pond funds are included in the \$3 million, electric repairs for alarm system on booster station, and WIFA Grant funds. Mayor Henry moved to add \$20,000 to the budget for purchase of the 45kw back-up generator. Seconded by Vice Mayor Hull. Motion passed unanimously, 6-0.

Parks & Recreations discussion included: safety net purchase to protect persons seated in the bleachers from possible injury at a cost of \$5,000 that is not budgeted, removal of uniform expense, issues with the public pool and will continue to repair until next year, and salary expenditure is high with no revenue generated from this department. Council Member Young moved to increase GL#10-84-750 to \$5,000 for safety netting. Seconded by Council Member C. Turner. Motion passed unanimously, 6-0.

Council Member J. Turner requested to see a history of salaries and expenditures as line items at next budget meeting. Vice Mayor moved to adopt Tentative Budget for Fiscal Year 2009-2010. Seconded by Council Member C. Turner. Motion passed unanimously, 6-0.

V, EXECUTIVE SESSION: The Town Council may go into executive session for purpose of obtaining legal advice from the Town Attorney on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3)
No executive session called.

VI. ADJOURNMENT
Vice Mayor Hull moved to adjourn. Council Member C. Turner seconded. Motion passed unanimously, 6-0. Time: 6:55pm.

Ron Henry, Mayor

ATTEST:

Beverly Turner, CMC
Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held July 7, 2009, and the meeting was duly called and posted and that a quorum was present.

Beverly Turner, CMC
Town Clerk